





Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Levet Miles, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 1/12/2021    **VisitType:** Licensing Study    **Arrival:** 2:50 PM    **Departure:** 4:50 PM

**FR-50295**

**Miles, Levet**

419 Jodeco Court Stockbridge, GA 30281 Henry County  
(678) 698-4193 nbny@naturally4kids.com

**Mailing Address**  
Same

**Regional Consultant**

April Brown

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Fax: (770) 357-5102  
april.brown@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position; however, there were no infants currently enrolled on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities per the provider. A Virtual Visit was conducted due to the COVID-19 pandemic.

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**290-2-3-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.08 Parental Authorization(CR)****Met****Comment**

Parent authorizations obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

An operable and appropriately sized fire extinguisher was observed in the home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Comment**

Operable smoke detector was observed as required in the home on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**Food Service**

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**290-2-3-.10 Food Service & Nutrition****Technical Assistance****Technical Assistance**

Consultant discussed the menu and new BFTS rules regarding menu requirements and restrictions with the provider on this date.

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://dec.al.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Hand washing requirements were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Provider stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.11 Medications(CR)****N/A****Comment**

Per the provider no medication was currently dispensed at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements reviewed with the Provider on this date. The provider has a current 2021 license posted from the Department as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Policies and Procedures**

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**290-2-3-.14 Required Reporting****Met****Comment**

Consultant discussed required reporting requirements with the provider on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Correction Deadline: 1/8/2021****Safety and Discipline**

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**290-2-3-.11 Animals****N/A****Comment**

The Family Child Care Learning Home does not keep animals on premises. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the provider on this date.

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**290-2-3-.11 First Aid Kit****Met****Comment**

Reminder: please replace/add missing/expired item(s) in first aid kit(s) as needed. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.11 Transportation(CR)****N/A****Comment**

The provider does not provide routine transportation at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit which was completed on September 8, 2020.

**Comment**

Criminal records checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.07 First Aid & CPR**

**Met**

**Comment**

Evidence observed that the provider was certified in First Aid and CPR with an expiration date of January 7, 2023.

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**290-2-3-.07 Staff Qualifications(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Consultant discussed with the provider documenting daily COVID screening questions temperatures, maintaining these records for at least one year.

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**290-2-3-.07 Staff Training**

**Met**

**Comment**

The provider completed the 10 Hour Health and Safety training on October 28, 2019.

**Comment**

Annual training requirements and documentation for the provider was observed to be complete for 2020 as required.

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.