





**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

Sheri Scott, Program Official

Date

Jessica Grant, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 7/30/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:45 AM

**FR-49642**

**Scott, Sheri L**

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**Regional Consultant**

Jessica Grant

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Technical Assistance**

**Technical Assistance**

The Consultant discussed with the provider the proper securing of a television in the child care area to prevent tipping hazards. The Provider used velcro to secure the television to the stand so that it was sturdy.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position with the provider on this date.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities, per the Provider.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure all items that read "keep out of reach of children" on the back are not accessible to the children.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)**

**Not Met**

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the AC unit did not have a barrier around it. Tree limbs were hanging over the fence in the back and around the sides of the fence. Large limbs and sticks were observed on the ground.

**POI (Plan of Improvement)**

The Provider stated she plans to use the carport area for outside time once the area is fully enclosed.

**Correction Deadline: 8/9/2018**

**Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that the fence on the front left side of the playground measured 3ft when 4ft is required.

**POI (Plan of Improvement)**

The Provider stated she plans to use the carport area for outside play time once she gets it completely enclosed.

**Correction Deadline: 7/30/2018**

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR) Met**

**Comment**

The Consultant discussed proper hand washing with the Provider, on this date.

**Correction Deadline: 7/30/2018**

**290-2-3-.11 Diapering Areas & Practices(CR) Met**

**Comment**

The Provider stated proper knowledge of diapering procedures, on this date.

**290-2-3-.11 Medications(CR) Met**

**Comment**

Discussed proper medication documentation and procedures with the Provider, on this date.

**Licensure**

**290-2-3-.04 Application Requirements(CR) Met**

**Comment**

Application requirements reviewed with the Provider on this date.

**Safety and Discipline**

**290-2-3-.11 Animals Met**

**Comment**

The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR) Met**

**Comment**

The Provider stated she uses redirection and time out as a form of discipline. The Provider stated the children sit one minute per the age of the child in time out.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The Provider stated that the program will not provide Field Trips or routine transportation at this time. Consultant discussed with Provider, all requirements needed in order to conduct field trips with children. Consultant also stated to the Provider that prior to conducting Field Trips, the Provider is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Provider, that prior to conducting Field Trips, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Field Trip requirements.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete, on this date.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations, on this date.

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Currently there are no children enrolled in the program, proper ratios were discussed with the provider.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Currently there are no children enrolled in the program, adequate supervision was discussed with the provider on this date.