



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Faith Barnett, Program Official

Date

April Brown, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/2/2020 **VisitType:** Licensing Study **Arrival:** 12:05 PM **Departure:** 12:30 PM

FR-39891

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Toys and equipment observed to be clean and safe from hazardous conditions on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed with the provider.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position; however, no infants were enrolled on this date.

Comment

Pleasant naptime environment observed for children in care on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

There was no pool on the property on this date. The provider stated swimming activities were not conducted at this time.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1),Physician & Emergency Contact Information - (.08)(1),Release Person Information - (.08)(10)

Child # 2

Met

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(08)(1), Release Person Information - (08)(10), Physician & Emergency Contact Information - (08)(1)

290-2-3-.08 Children's Records

Technical Assistance

Technical Assistance

Please ensure all children's files have the required information completed in each child's file: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

Correction Deadline: 11/2/2020

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

Technical Assistance

Please ensure all approved smoke detectors on each floor of the home and such detectors are in working order as required. Please replace batteries as needed.

Correction Deadline: 11/12/2020

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards on this date. Please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained on this date.

Food Service

290-2-3-.10 Food Service & Nutrition

Met

Comment

Consultant discussed with the provider to ensure menus are posted in the home per the new rule requirements effective October 1, 2020.

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://decal.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Comment

The provider was observed to remind children to wash hands on this date.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Comment

Hand washing and sanitizing requirements for diapering were discussed with the provider on this date.

290-2-3-.11 Medications(CR) N/A

Comment

Per the provider no medication was currently dispensed at this time.

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

Application requirements reviewed with the Provider on this date.

Safety and Discipline

290-2-3-.11 Animals N/A

Comment

The Family Child Care Learning Home does not keep animals on premises at this time.

290-2-3-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and redirection observed on this date.

290-2-3-.11 Transportation(CR) N/A

Comment

The provider does not provide routine transportation at this time.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit which was completed on January 9, 2020.

Comment

Criminal records checks were observed to be complete on this date.

290-2-3-.07 First Aid & CPR Met

Comment

Evidence observed that the provider was certified in First Aid and CPR with a renewal date of April 2022.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

290-2-3-.07 Staff Training**Met****Comment**

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

Comment

Annual training requirements and documentation for 2019 was observed on this date.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children on this date.