



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Aysha Khan, Program Official

Date

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/19/2020 **VisitType:** Licensing Study

Arrival: 5:45 PM

Departure: 6:45 PM

FR-39011

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the storage of mats and sheet was discussed.

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Met

Child # 3

Not Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 2

"Missing/Incomplete Components"

Release Person Information - (.08)(10), Immunization Form - (.08)(2)

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 6 Met

290-2-3-.08 Children's Records

Technical Assistance

Correction Deadline: 10/29/2019

Corrected on 10/19/2020

.08(1) - Previous cite corrected. During an Administrative Review records were observed to be complete. Please ensure records are maintained on file for all children care including children who are in care on a drop-in basis.

Technical Assistance

290-2-3-.08(2) - During an Administrative Review one child's immunization record was observed to have expired during the pandemic and one record was not on form 3231. Please ensure records are updated and information is documented on the appropriate form.

Correction Deadline: 10/19/2020

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(2)(c) - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair. Discussed maintenance of resilient surface, as the surface could not be measured this date. Please fluff and redistribute. Please ensure if the rubber mat is maintained underneath the swings that it is flush to the ground to prevent a tripping hazard.

Food Service

290-2-3-.10 Food Service & Nutrition

Not Evaluated

Comment

During and Administrative Review it was observed that the program did not provide meals. Meals were provided by parents. Please ensure CACP requirements are met for all meals/snacks.

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA’s website: DECAL <http://dec.al.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

290-2-3-.10 Kitchen Operations

Met

Comment

290-2-3-.10(14) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 10/19/2020

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(1) - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Regulations regarding proper handwashing was discussed with the Provider on this date.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Correction Deadline: 10/29/2019

Corrected on 10/19/2020

.11(1)(f) - Previous cite corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. The diapering area was observed to have been replaced. Diapering requirements were discussed with the Provider this date.

290-2-3-.11 Medications(CR)

N/A

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an appropriate number of children observed in the Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(3) - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline techniques were discussed with the Provider on this date.

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

During an Administrative Review criminal records checks were reviewed in Koala Outback. Criminal records checks were observed to be complete.

Comment

During and administrative review a staff profile was provided. One new employee was observed to have been hired since last visit.

290-2-3-.07 First Aid & CPR**Technical Assistance****Technical Assistance**

290-2-3-.07(8) - During an Administrative Review of records it was determined the Provider's CPR and First Aid training had expired, however, the Provider's assistant was observed to have current and up to date training. Please be mindful of training expiration dates and ensure training is renewed as soon as possible.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020

290-2-3-.07 Staff Training**Met**

Correction Deadline: 11/28/2019

Corrected on 10/19/2020

.07(9) - Previous cite corrected. Ten hours of training was observed on file for the Provider during an Administrative review.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.