



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Trecia Johnson, Program Official

Date

Melyn Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/19/2020 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 10:15 AM

FR-33227

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR) N/A

Comment

Home does not provide swimming activities.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 8/14/2019

Corrected on 2/19/2020

.11(2)(c) - Previous citation corrected, based on review of records, in that the Home had documentation for conducting fire drills monthly and other emergency situation drills every six months, as required.

Correction Deadline: 7/15/2019

Corrected on 2/19/2020

.11(2)(f) - Previous citation corrected, based on observation, in that potential hazards were not observed accessible to children on this date.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Correction Deadline: 7/19/2019

Corrected on 2/19/2020

.13(2)(a) - Previous citation corrected, based on observation, in that the outdoor play area was observed to be kept clean and free of hazards on this date.

Comment

290-2-3-.13(2)(d) - The provider discussed with the consultant the damage to the gate on the right front of the outdoor play area that was caused by severe storms in the area. The provider stated that a company has been contracted and a repair of the gate and fence was scheduled within the next two weeks. The provider stated that barriers were used to enclose the outdoor play area when children were outside.

Correction Deadline: 2/19/2020

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 7/19/2019

Corrected on 2/19/2020

.11(1)(f) - Previous citation corrected, based on observation, in that the diaper changing pad was observed to be free of tears on this date.

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **N/A**

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The provider was observed to provide care for three unrelated children for pay and one related child for no pay on this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR) **Met**

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 Transportation(CR) **N/A**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 7/16/2019

Corrected on 2/19/2020

.21(1)(a) - Previous citation corrected, based on review of records, in that the provider and all residents age 17 and older had current comprehensive satisfactory criminal records check determination letters on file on this date.

Comment

Criminal records checks were observed to be complete.

Correction Deadline: 7/15/2019

Corrected on 2/19/2020

.21(1)(c) - Previous citation corrected, based on review of records, in that the provider and all residents age 17 and older had current comprehensive satisfactory criminal records check determination letters on file on this date.

290-2-3-.07 First Aid & CPR **Met**

Correction Deadline: 8/14/2019

Corrected on 2/19/2020

.07(5) - Previous citation corrected, based on review of records, in that all staff providing direct care responsibilities had current evidence of successful completion of first aid and CPR training on this date.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Not Met**

Correction Deadline: 8/14/2019

Corrected on 2/19/2020

.07(15) - Previous citation corrected, based on review of records, in that each adult responsible for the supervision of children had evidence of orientation on file on this date.

Correction Deadline: 8/14/2019

Corrected on 2/19/2020

.07(4) - Previous citation corrected, based on review of records, in that the provider and all employees with direct care responsibilities had evidence of completion the Health and Safety Orientation Training as required on this date.

Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined, based on review of records, that the provider was lacking evidence of ten hours of annual training for 2019 as required. The provider had evidence of completing four clock hours for 2019 on this date.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 3/20/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Correction Deadline: 7/15/2019

Corrected on 2/19/2020

.07(14) - Previous citation corrected, based on observation, in that the provider was observed to provide direct supervision and watchful oversight on this date.

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.