



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/3/2019 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 1:00 PM

FR-27518

Sutton, Sheila I

550 WEST LEE STREET Metter, GA 30439 Candler County
(912) 682-7737 SGSUTTON@PINELAND.NET

Mailing Address

550 West Lee St.
Metter, GA 30439

Regional Consultant

Kesha McNeal

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kesha.mcneal@dec.al.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/03/2019	Monitoring Visit	Good Standing	
08/06/2018	Licensing Study	Good Standing	
01/10/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	7	5	0	2	0
3 & 4 Years	2	1	0	2	0
School Age(5+) Years	0	1	0	2	0
Total Under 13 Years	9	6	0	6	0
Total Under 18 Years	9				
Children Present: 9 Total Children: 13 Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 4					

Comments

The provider stated that no new staff or no new residents reside in the home on this date.

The home does not participate in field trips, medications, and transportation.

The provider and all residents had comprehensive background checks.

Plan of Improvement: Developed This Date 01/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sheila Sutton, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 1/3/2019 **VisitType:** Monitoring Visit **Arrival:** 11:50 AM **Departure:** 1:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

Pleasant naptime environment observed.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

There is no pool on the property

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Met

Child # 6	Met
Child # 7	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 8	Met
Child # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on the consultant's review that three children enrolled did not have evidence of current age-appropriate immunizations on file on this date.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 2/1/2019**Facility****290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained.

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the Home.

Correction Deadline: 8/6/2018

Corrected on 1/3/2019

.11(1)(j) - Previous citation observed corrected. Proper hand washing was discussed on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)**Met****Comment**

Currently there are no medication is being dispensed. (This rule was not evaluated on this date)

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Application requirements reviewed with the Provider on this date.

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Correction Deadline: 8/6/2018

Corrected on 1/3/2019

.07(15) Previous citation observed corrected on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.