



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rosa Green, Program Official

Date

Stacey Foston, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/27/2020 **VisitType:** Monitoring Visit **Arrival:** 9:55 AM **Departure:** 10:30 AM

FR-27198

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

A Virtual Visit was conducted on this date due to the COVID-19 pandemic. A variety of equipment and toys were observed during the virtual walk through.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through visit, the children cots and bedding were stored as required. There were no infants enrolled on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

Home does not provide swimming activities.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic.. An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Home appeared clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, the outside area appeared clean and no hazards were observed.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through on this date, handwashing supplies were observed at the sink. Discussed hand washing requirements with the Provider.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through on this date, the diapering area was observed to be in good condition. Discussed diapering procedures with the Provider.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

During the virtual visit the appropriate number of children were observed in the Family Child Care Learning Home .

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. The Home's discipline policy and practices were discussed with the Provider.

290-2-3-.11 Transportation(CR)**Met****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Consultant requested all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit. Criminal records are complete.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

A Virtual Visit was conducted on this date due to the COVID-19 pandemic. Appropriate ratios were observed during the virtual walk through.

290-2-3-.07 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted on this date due to the COVID-19 pandemic. The Provider and Helper were observed directly supervising and being attentive to the needs of the one child present during the virtual walk through .