



Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Shameka White, Program Official

Date

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Kesha McNeal, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 10/8/2019 **VisitType:** Monitoring Visit **Arrival:** 9:25 AM **Departure:** 11:40 AM

**FR-26477**

**White, Shameka N**

23 TAMMY'S CIRCLE Pooler, GA 31322 Chatham County  
(912) 663-8681 meka1987@netzero.net

**Mailing Address**

23 TAMMY'S CIRCLE  
POOLER, GA 31322

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

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kesha.mcneal@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed.

**Technical Assistance**

290-2-3-.12(5) - Please ensure that outdoor equipment is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint and kept clean. On this date the consultant observed the see saw that was not fully secured in that one side was loose. Further more the slide was not kept clean as required.

**Correction Deadline: 10/8/2019**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Care is not provided for any infant required to be in a crib

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

### Children's Records

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

Mom Work # Missing -(08)(1),Dad Work # Missing -(08)(1)

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

Release Person Information - (08)(10)

Child # 6 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 7 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 8 Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(08)(1),Release Person Information - (08)(10),Physician & Emergency Contact Information - (08)(1)

Child # 9 Met

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**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on the consultant's review of records that the following children records were incomplete:

- \* One of nine children in care did not have a current record on file.
- \* Two of nine children were missing the father's work number.
- \* One of nine children was missing the mother's work number.
- \* Two of nine children were missing the address of the release person.
- \* One of nine children was missing the child's physician information.

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**Correction Deadline: 10/18/2019**

**Recited on 10/8/2019**

**Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on the consultant's review that two of nine children were missing the documentation for proof of no liability insurance form on this date.

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**Correction Deadline: 10/8/2019**

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**Correction Deadline: 3/13/2019**

**Corrected on 10/8/2019**

**.08(2) - Previous citation observed corrected on this date.**

	<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

290-2-3-.11(2)(c) - Please ensure that other emergency situation are conducted every six months as required this includes lock down drills and reviewing the emergency plans.

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**Correction Deadline: 11/7/2019**

**Comment**

No hazards observed accessible to children on this date.

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**Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on the consultant's observation that the fire extinguisher located in the home was the wrong size and not the 2-A:10-B:C fire extinguisher as required.

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**Correction Deadline: 10/8/2019**

**Recited on 10/8/2019**

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

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**290-2-3-.13 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.13(2)(a) - Please ensure that the outdoor play areas is kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. On this date the consultant observed a hole measuring approximately eleven inches located by the seesaw this is a potential tripping/fall hazard.

**Correction Deadline: 10/18/2019**

**Technical Assistance**

290-2-3-.13(2)(d) - Please ensure that fencing located on the outdoor play area is free from gaps located behind the slide.

**Correction Deadline: 10/8/2019**

<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the Home.

**Correction Deadline: 3/13/2019**

**Corrected on 10/8/2019**

**.11(1)(j) - Previous citation observe corrected in that proper hand washing was observed.**

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Met**

**Comment**

The provider stated appropriate diapering procedures.

**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

Per the provider no medication is currently dispensed

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.04(1)(d)requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on the consultant's observation that there were nine unrelated children present for care on this date. There was not any no pay affidavits on file or any documentation to show the relationship of the children.The provider did not make application to the Department for a license to operate as a Child Care Learning Center.

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**Correction Deadline: 10/8/2019**

**Comment**

Application requirements reviewed with the Provider on this date.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant interactions observed between the provider and children in care.

**Comment**

Age-appropriate discussion and/or redirection observed.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

<b>Staff Records</b>
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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Defer****Defer**

290-2-3-.07(6)- Annual training will be reviewed at the licensing study conducted in 2020.

**Correction Deadline: 12/31/2019**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Not Met****Finding**

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined based on the consultant's observation that the home was caring for nine unrelated children on this date. There was not any no pay affidavits on file or any documentation to show the relationship of the children. There was no approval by the Department for additional children.

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**Correction Deadline: 10/18/2019**

**Comment**

Adequate supervision observed on this date.