



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Franca Zarrelli, Program Official

Date

Malissa Champion, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/9/2020 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 12:00 PM

FR-25382**Zarrelli, Franca**

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)**Met****Comment**

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**Met****Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

Correction Deadline: 7/27/2019

Corrected on 1/9/2020

.19(1)(b)1 - The previous citation was observed to be corrected on this date. Consultant observed mats to meet the two (2) inch thickness requirement.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Home does not provide swimming activities.

Children's Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

290-2-3-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent authorizations obtained/completed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Operable smoke detectors and fire extinguisher were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

290-2-3-.10 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)**Met**

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)

Met

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Correction Deadline: 7/17/2019

Corrected on 1/9/2020

.04(1)(d) - The previous citation was observed to be corrected on this date. Consultant observed provider to caring for 4 children for pay on this date.

Safety and Discipline

290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on observation that a dog was not confined and was permitted in child care areas while children were present on this date. The consultant observed the dog to be properly vaccinated.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas. Provider confined dog after consultant arrived.

Correction Deadline: 1/9/2020

Finding

290-2-3-.11(o) requires the Home control pets and other animals to maintain proper sanitation and ensure animals are not a hazard to anyone. No animal that may be vicious is permitted on the premises while children are present. Farm animals cannot be housed within 500 feet of the home. It was determined based on a review of records that one (1) of the two (2) dogs present on the premises were labeled as an American Staffordshire Terrier. The consultant observed the American Staffordshire Terrier to be in a crate on this date.

POI (Plan of Improvement)

The Home Provider will ensure that proper sanitation is maintained and that animals are not a hazard to anyone on the premises of the Home. Any animal that may have a vicious propensity, shall not be allowed on the premises of the Home any time children are present. Any farm animals on the property, must not be housed within 500 feet of the Home.

Correction Deadline: 1/19/2020

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit on July 17, 2019.

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR Met

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training Not Met

Finding

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that Staff #2 did not have evidence of completing ten (10) clock hours of diverse training for 2019 as required.

POI (Plan of Improvement)

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 2/8/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) Met

Correction Deadline: 7/27/2019

Corrected on 1/9/2020

.07(12) - The previous citation was observed to be corrected on this date. Consultant observed provider to be caring for four (4) children on this date.

290-2-3-.07 Supervision(CR) Met

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.