



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shantat Reese, Program Official

Date

Stacey Foston, Consultant

Date

Child # 6 Met

Child # 7 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

290-2-3-.08 Children's Records

Not Met

Correction Deadline: 10/15/2018

Corrected on 4/10/2019

.08(1) - The previous citation has been corrected.

Finding

Previously Cited: 290-2-3-.11(1)(b) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of records, that two children had expired immunization records on file.

POI (Plan of Improvement)

The provder contacted the parents during the visit and requested current immunization records.

Correction Deadline: 4/15/2019

Recited on 4/10/2019

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 11/16/2018

Corrected on 4/10/2019

.13(2)(d) - The provider has added additional material to the back and side fence. The provider is in the process of adding material to the top part of a small section on the right side of the fence . The provider will have the last section finished over the weekend.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

he children were taking a nap during the visit. The provider stated proper hand washing procedures.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Correction Deadline: 10/15/2018

Corrected on 4/10/2019

.11(1)(f) - The previous citation has been corrected. The changing pad meets requirements.

290-2-3-.11 Medications(CR)

N/A

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Correction Deadline: 10/12/2018

Corrected on 4/10/2019

.04(1)(d) - The previous citation has been corrected. The corrected number of children was observed on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant interactions observed between the provider and the children that were awake during the visit.

290-2-3-.11 Transportation(CR)

N/A

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training

Met

Correction Deadline: 12/31/2018

Corrected on 4/10/2019

.07(6) - The previous citation has been corrected.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Correction Deadline: 10/22/2018

Corrected on 4/10/2019

.07(12) - The previous citation has been corrected. The correct number of children was observed on this date.

Comment

Adequate supervision observed on this date.