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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mildred Mc Murtry, Program Official

Date

Morgan Stahl, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
 2 Martin Luther King Jr. Drive SE, 670 East Tower
 Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/18/2017 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 12:25 PM

FR-000013026

McMurtry, Mildred L

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Infant sleep safety requirements discussed.

Correction Deadline: 8/18/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b),Release Person Information - (.08)(1)(i)

Child # 5

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that two of five records did not include release person address. Further, one of five records did not include child's physician information.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 8/18/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

The consultant observed operable fire extinguisher. The smoke detector was not tested as children were observed sleeping during the time of the visit.

Correction Deadline: 8/28/2017

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

290-2-3-.13(2)(c) - Please fluff and redistribute surface around Little Tikes slide.

Correction Deadline: 8/28/2017

Food Service

290-2-3-.10 Food Service & Nutrition

Technical Assistance

Technical Assistance

290-2-3-.10(4) - Please ensure infant feeding plans are updated regularly.

Correction Deadline: 8/18/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(1)(j) - Children's hand washing requirements discussed.

Correction Deadline: 8/18/2017

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

290-2-3-.11 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

The consultant observed five unrelated children for pay.

Correction Deadline: 8/18/2017**Policies and Procedures**

290-2-3-.20 E-mail Contact Information**Met****Comment**

290-2-3-.20 - Email/contact information observed current.

Correction Deadline: 8/18/2017**Safety and Discipline**

290-2-3-.11 Animals**N/A****Comment**

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit**Met****Comment**

Please replace expired antibacterial ointment in the first aid kit.

290-2-3-.11 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Correction Deadline: 1/10/2017

Corrected on 8/18/2017

.21(1)(e) - Satisfactory records check determination observed for one helper and all adults residing in the home.

290-2-3-.07 First Aid & CPR **Met**

Comment

Provider observed to be first aid and CPR certified.

Correction Deadline: 9/17/2017

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed in compliance with law.

290-2-3-.07 Staff Training **Not Met**

Comment

290-2-3-.07(4) - Consultant observed documentation of health and safety orientation training.

Correction Deadline: 9/17/2017

Finding

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that ten hours of training were not completed for 2016, the consultant observed the provider to have completed six of ten hours.

POI (Plan of Improvement)

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 9/17/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision