



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tracy Geter, Program Official

Date

Kaycee Purvis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/9/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 10:15 AM

FR-000012708

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Correction Deadline: 4/17/2019

Corrected on 10/9/2019

.09(5) - Correction of previous citation in that the provider stated that infants are not placed in confining equipment for more than 30 minutes. No children were present on this date.

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 4/17/2019

Corrected on 10/9/2019

.19(1)(a) - Correction of previous citation in that the provider stated that children do not share safety approved equipment that is approved for infant sleep. No children were present on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of records that five children's files were missing the no liability insurance acknowledgment.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 10/18/2019**Recited on 10/9/2019**

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 4/17/2019****Corrected on 10/9/2019**

.11(2)(d) - Correction of previous citation in that the consultant did not observe any hazards accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition**Met****Correction Deadline: 4/17/2019****Corrected on 10/9/2019**

.10(4) - Correction of previous citation in that the consultant observed feeding plans for enrolled infants as required.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)**Met****Correction Deadline: 4/17/2019**

Corrected on 10/9/2019

.11(1)(d) - Correction of previous citation in that the consultant did not observed any medication on this date. The provider also stated that they do not administer medication to children.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.11 Transportation(CR)

N/A

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 4/17/2019

Corrected on 10/9/2019

.21(1)(d) - Correction of previous citation in that the prover did have a current and valid satisfactory Comprehensive Records Check Determination on file on this date. The provider stated that there are no additional employees on this date.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training

Met

Correction Deadline: 5/17/2019

Corrected on 10/9/2019

.07(6) - Correction of previous citation in that the consultant observed twelve clock hours of annual training for the 2019 calendar year.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Supervision(CR)

Met

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)