



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/7/2020 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 11:50 AM

FR-000010412

Harris, Cassandra E

138 BACK SHELL ROAD Savannah, GA 31404 Chatham County
(912) 220-6517 cassiedyc@comcast.net

Mailing Address

138 BACKSHELL ROAD
SAVANNAH, GA 31404

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/07/2020	Licensing Study	Good Standing	
08/30/2019	Monitoring Visit	Good Standing	
01/03/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	3	0	0	0
Total Under 13 Years	2	5	0	0	0
Total Under 18 Years	2				
Children Present: 2 Total Children: 5 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

Comments

Plan of Improvement: Developed This Date 01/07/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cassandra Harris, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Correction Deadline: 8/30/2019

Corrected on 1/7/2020

.12(5) - The previous citation has been corrected.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Mats and crib observed to be in good condition.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2), Allergy/Medical Information - (.08)(4), Proof of No Liability Insurance Form

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that three children did not have complete physician information on file.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 1/8/2020

Finding

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of records that one child did not have parental acknowledgement of no liability insurance on file.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 1/8/2020

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that one child and three school aged children did not have current immunization records on file.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

Correction Deadline: 1/31/2020

Recited on 1/7/2020

Facility

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the provider did not have documentation of fire drills for September 2019 through December 2019. In addition, the provider did not have documentation of tornado or lock down drills for the year 2019.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years. the consultant left the updated emergency drill form with the provider.

Correction Deadline: 2/6/2020

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Finding**

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on observation that the two electrical outlets in the children's play area were not covered.

POI (Plan of Improvement)

The provider covered the plugs during the visit. The Home will not use multiple plugs and electric extension cords and will check regularly to ensure electrical outlets are plugged or covered.

Correction Deadline: 1/7/2020**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

290-2-3-.13(2)(a) - Ensure the grill is removed from the children play area before the children go outside to play.

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)**N/A****Comment**

Per the provider no medication is currently dispensed

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date. There were two children for pay present.

Safety and Discipline**290-2-3-.11 Animals****Met****Comment**

Appropriate vaccination records were available for the one dog in the home on this date.

290-2-3-.11 Discipline(CR)**Met****Comment**

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit	Met
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Comment

Please add gloves to the kit.

290-2-3-.11 Transportation(CR)	N/A
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Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR	Met
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Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

The facility does not currently have any additional staff employed.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training	Met
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Comment

2019 Annual training requirement and documentation observed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)	Met
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Comment

The Provider was observed directly supervising and being attentive to the needs of the children.