

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jo Ann Leopard, Program Official

Date

Karyn Presley, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/7/2017 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 11:40 AM

FR-000004230

Leopard, Jo Ann

612 HICKORY CREEK LANE Woodstock, GA 30188 Cherokee County
(770) 924-1546 Joann.leopard@gmail.com

Mailing Address

612 HICKORY CREEK LANE
WOODSTOCK, GA 30188

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

Not caring for infants

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) Met

Comment

Observation-No Hazards Accessible

Comment

The consultant observed complete emergency drills, updated emergency plans, a working smoke detector and fire extinguisher

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Reminder about four foot requirement around equipment on the playground

Comment

No Pool on Property

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**Met****Comment**

No medications given at this time per providers statement

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Appropriate number of children

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete for all staff

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff qualifications/compliance with law

290-2-3-.07 Staff Training**Met****Comment**

Health/Safety training observed for all staff

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attention To Needs