



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/28/2018 **VisitType:** POI Follow Up

Arrival: 9:40 AM

Departure: 11:45 AM

FR-000002153

Hartley, Cathy L

345 Elam Road Gordon, GA 31031 Wilkinson County
(478) 233-4523 clhchsh@yahoo.com

Regional Consultant

Kimberly Stoy

Phone: (678) 747-6836

Fax: (706) 314-7859

kimberly.stoy@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 11/28/2018 | POI Follow Up | Good Standing |
| 10/04/2018 | Licensing Study | Support |
| 05/01/2018 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|-----------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 1 | 2 | 0 | 0 | 0 |
| 1 & 2 Years | 2 | 2 | 0 | 0 | 0 |
| 3 & 4 Years | 1 | 2 | 0 | 0 | 0 |
| School Age(5+) Years | 0 | 1 | 0 | 0 | 0 |
| Total Under 13 Years | 4 | 7 | 0 | 0 | 0 |
| Total Under 18 Years | 4 | | | | |

| | |
|-------------------------------|-----------------------------|
| Children Present: 4 | Total Children: 8 |
| Caregivers/Helpers Present: 2 | Total Caregivers/Helpers: 6 |

Comments

Consultant observed POI to be complete on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Cathy Hartley, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.12(5) - Previous citation was correct on this date. Consultant did not observe any hazards on the playground on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 10/14/2018

Corrected on 11/28/2018

.19(1)(b) - Previous citation was correct on this date. Consultant observed the correct number of mats on this date.

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.19(2) - Previous citation was correct on this date.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

Child # 3 Met

Child # 4 Met

290-2-3-.08 Children's Records

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.08(1) - Previous citation was correct on this date. Consultant observed complete children's records on this date.

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.08(11) - Previous citation was correct on this date. Consultant observed no liability forms on file for each child.

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.08(13) - Previous citation was correct on this date. Consultant observed current non-pay statements for all children as needed.

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.08(2) - Previous citation was correct on this date. Consultant observed up to date shot records for all children.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.11(2)(f) - Previous citation was correct on this date. Consultant did not observe any hazards accessible on this date.

290-2-3-.13 Playgrounds(CR)

Met

Correction Deadline: 10/14/2018

Corrected on 11/28/2018

.13(2)(a) - Previous citation was correct on this date.

Correction Deadline: 10/19/2018

Corrected on 11/28/2018

.13(2)(d) - Previous citation was correct on this date. Provider added boards on the bottom of the shed therefore there is not an entrapment hazard.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.11(1)(i) - Previous citation was correct on this date. Consultant observed proper hand washing on this date.

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.11(1)(j) - Previous citation was correct on this date. Consultant observed proper hand washing on this date.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.11(1)(f) - Previous citation was correct on this date.

| |
|----------------------|
| Staff Records |
|----------------------|

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 10/4/2018

Corrected on 11/28/2018

.21(1)(a) - Previous citation was correct on this date. Director has a current comprehensive background check.

290-2-3-.07 First Aid & CPR

Met

Correction Deadline: 11/3/2018

Corrected on 11/28/2018

.07(5) - Previous citation was correct on this date. Consultant observed up to date CPR and First Aid cards for all staff.