



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 2/10/2021

VisitType: EX-Monitoring

Arrival: 11:30AM

Departure: 12:00PM

**EX-53205 EXMT-17974 EX-7 - Day camp
CAN Academy, Inc.**

8 Mall Court, Savannah GA 31406 Chatham County
(912) 355-0709 kcarter@can-academy.com

Mailing Address

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
2/10/2021	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1		0	0	N	

Group Sizes Met? N

Total # Non-Care Staff Present: 1

#Staff Count: 0

#Children Count: 0

Comments:

The administrative review was begun on Feb. 8, 2021 and the virtual visit was completed on Feb. 10, 2021.

This virtual visit was completed virtually via ZOOM meeting. The report was discussed and emailed to the program for a signature. The category 7 Virtual Distance learning program has not operated since Jan. 29, 2021 and there were no children on site enrolled in this program.

Discussed the following regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order.

1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)

2) Discussed promoting social distancing

3) Limiting sharing of supplies and materials

4) Ensuring staff are trained

5) Checking for signs and systems and ensuring procedures are in place.

Website Resources:

<https://dph.georgia.gov/>

<http://dec.state.ga.gov/BFTS/Covid19.aspx>

<https://gov.georgia.gov/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Summary Report)

Date: 2/10/2021

VisitType: EX-Monitoring

Arrival: 11:30AM **Departure:** 12:00PM

**EX-53205 EXMT-17974 EX-7 - Day camp
CAN Academy, Inc.**

8 Mall Court, Savannah GA 31406 Chatham County
(912) 355-0709 kcarter@can-academy.com

Mailing Address

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.al.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Not Evaluated

Comment

EX-HS-.A(1) - Program not currently operating.

Correction Deadline: 2/10/2021

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Program not currently operating. Observed tables and chairs available for use.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Not Met

Finding

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on administrative documents submitted for the review, that the program did not have access to the certificate of occupancy, recent fire marshal inspection or zoning approval.

POI (Plan of Improvement)

The Program will obtain the information and maintain on file for review.

Correction Deadline: 2/10/2021

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds (CS)

N/A

Comment

No playground provided

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS)

N/A

Comment

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

EX-HS-H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-I Medications (CS)

N/A

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-J Operational Policies & Procedures (NCP)

Not Met

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Finding

EX-HS-J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on a review of the policy manual and handbooks submitted that the following was missing: C and F.

POI (Plan of Improvement)

The Program will update the manuals to include the missing requirements.

Correction Deadline: 2/15/2021

EX-HS-T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-S

N/A

Comment

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

EX-HS-.R Transportation (CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 4****Records with Missing/Incomplete Components: 4**

Staff # 1

Not Met

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 2

Not Met

Date of Hire: 06/16/2016

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 3

Not Met

Date of Hire: 10/23/2017

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 4

Not Met

Date of Hire: 01/02/2014

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on an administrative review of the program's paper work submitted that one of four staff did not complete the fingerprinting and have a satisfactory criminal records check determination on file prior to working with children in this program.

POI (Plan of Improvement)

The Program will ensure that prior to being present in the program, staff will have a satisfactory records check on file through the Department.

Correction Deadline: 2/10/2021

Comment

Observed evidence of staff training in CPR and first aid on this date.

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records submitted that four of four staff eligible for Health and Safety training have not yet completed it.

POI (Plan of Improvement)

The Program will ensure that all staff complete the required training within 90 days of employment. Staff stated they have registered to complete.

Correction Deadline: 3/12/2021

Staffing and Supervision

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.