



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 5/21/2020

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 2:40PM

**EX-48983 EXMT-14362 EX-1 - Government
Fort Valley State University Child Development
Center**

1101 Carver Drive, Fort Valley GA 31030 Peach
County
(478) 825-6890 francine.hollis@fvsu.edu

Mailing Address

1005 State University Drive/ P.O. Box 4622
FVSU, GA 31030

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
5/21/2020	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1 Year Old Classroom		0	0	Y	No children present
2 Year Old Classroom		0	0	Y	No children present
2 Year Old Classroom		0	0	Y	No children present
3 & 4 Year Old Classroom		0	0	Y	No children present
Infant Room		0	0	Y	No children present
Playground		0	0	Y	No children present
Playground Toddler		0	0	Y	No children present

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Program was found operating as approved. One Day Letter will be sent via email on this day.

Corrective Action Plan:To Be Submitted



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - Children's records are documented and filed as required.

Correction Deadline: 5/21/2020

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.B

Met

Comment

EX-HS-.B(2) - It was determined all of the restrooms were clean and had sufficient supplies and running water.

Correction Deadline: 6/20/2020

EX-HS-.L Physical Plant (NCP)

Met

Comment

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date

EX-HS-.H Hygiene (NCP)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

EX-HS-.S(1) - Parents are responsible for transportation in regards to field trips.

Correction Deadline: 5/21/2020

EX-HS-.E Discipline (CS)**Met****Comment**

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

The correct number of mats were observed on this date.

Staff Records

Records Reviewed: 30**Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

Date of Hire: 02/20/2020

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 2	Met
Staff # 3	Met
Date of Hire: 02/04/2019	
Staff # 4	Met
Date of Hire: 01/15/2017	
Staff # 5	Met
Date of Hire: 01/29/2018	
Staff # 6	Met
Date of Hire: 01/14/2019	
Staff # 7	Met
Date of Hire: 02/06/2019	
Staff # 8	Met
Date of Hire: 06/03/2019	
Staff # 9	Met
Date of Hire: 02/04/2019	
Staff # 10	Met
Date of Hire: 01/02/2019	
Staff # 11	Met
Date of Hire: 03/21/2019	
Staff # 12	Met
Date of Hire: 02/25/2019	
Staff # 13	Met
Date of Hire: 09/10/2019	
Staff # 14	Met
Date of Hire: 02/06/2019	
Staff # 15	Met
Date of Hire: 11/26/2018	
Staff # 16	Met
Date of Hire: 07/01/2019	

Staff # 17 Date of Hire: 08/12/2013	Met
Staff # 18 Date of Hire: 06/03/2019	Met
Staff # 19 Date of Hire: 02/05/2019	Met
Staff # 20 Date of Hire: 09/20/2018	Met
Staff # 21 Date of Hire: 12/01/2015	Met
Staff # 22 Date of Hire: 10/08/2018	Met
Staff # 23 Date of Hire: 11/01/2018	Met
Staff # 24	Met
Staff # 25 Date of Hire: 11/12/2015	Met
Staff # 26 Date of Hire: 11/27/2018	Met
Staff # 27 Date of Hire: 08/01/2017	Met
Staff # 28 Date of Hire: 02/06/2019	Met
Staff # 29 Date of Hire: 02/06/2019	Met
Staff # 30 Date of Hire: 11/27/2018	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Not Met

Finding

EX-HS-.D(3) requires valid Evidence of a satisfactory criminal records check must be maintained at the program site for the Director, each all staff members for the duration of employment plus one year, and such evidence must be made immediately available to the Department upon request. It was determined The following staff members did not complete their CBR: Sheila Armstrong, Kristina Harp, Brittany Wallace, and Hill

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Correction Deadline: 6/4/2020

EX-HS-.W First Aid & CPR (NCP)

Not Met

Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined the following employees has not completed First Aid/CPR training: Kimberly Davis, Sheila Armstrong, Kristina Harp, Ladisha Rumph, and Sandra Baker

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Correction Deadline: 6/4/2020

EX-HS-.P Staff Training (NCP)

Not Met

Finding

EX-HS-.P(2) requires the initial orientation to include the following subjects: the Program's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Employee's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency plans; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/Aids and blood borne pathogens. It was determined there are several employees that have not completed the Health and Safety Orientation Training: Dr. Francine Hollis, Cheryl Jones, Kimberly Davis, Sheila Armstrong, Krystal Slaughter, Kristina Harp, Brittany Wallace, Ladisha Rumph, Sandra Baker, Yatasha Davis, and Paula Dean.

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Correction Deadline: 6/4/2020

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

There were no children enrolled on this date.