



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 3/12/2020

VisitType: EX-Monitoring

Arrival: 2:30PM

Departure: 4:40PM

**EX-44954 EXMT-15239 EX-1 - Government
Dougherty County Extended Day Program -
Lincoln Fundamental Magnet School**

518 West Society Avenue, Albany GA 31701
Dougherty County
(229) 431-1280 enewman@docoschools.org

Mailing Address

200 Pine Avenue, GA 31702

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
3/12/2020	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Sixes	1	10	Y	Sitting at table eating snacks
Gym	, Sixes	2	11	Y	Playing basketball
Hallway	, Sixes	2	11	Y	Transitioning from snack time to classroom
Playground	, Fives, Sixes	2	21	Y	Playing outside on the playground

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 7

#Children Count: 53

Comments:

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

EX-HS-.F(1) -

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

EX-HS-.Q(1) -

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

EX-HS-.X(1) - Program was found operating as approved.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

EX-HS-.L(1) - Standard met

EX-HS-.M Playgrounds (CS)

Met

Comment

EX-HS-.M(1) - Outdoor equipment is free of serious hazards.

Outdoor play area is free of serious hazards

There is a fence that surrounds the outdoor play area

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

Met

Comment

EX-HS-.U(1) - Diapering is not administered at this program.

EX-HS-.H Hygiene (NCP)

Technical Assistance

Technical Assistance

EX-HS-.H(1) - Program was advised the importance of handwashing prior to snacks/meals with soap and water.

EX-HS-.I Medications (CS)**Met****Comment**

EX-HS-.I(1) -

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

EX-HS-.J(1)(a-i) - Program in compliance in regards to Policies and Procedures

EX-HS-.T Required Reporting (NCP)**Met****Comment**

EX-HS-.T(1)(a) - Staff does know how to recognize and report child abuse/neglect.

Safety**EX-HS-.E Discipline (CS)****Met****Comment**

EX-HS-.E(1)(a-n) - The policy and procedures regarding discipline has been communicated to the staff.

EX-HS-.R Transportation (CS)**Met****Comment**

EX-HS-.R(1)(a) - The program does not provide any transportation

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

EX-HS-.V(1) - Program does not have any sleeping nor resting equipment available.

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/26/2011	
Staff # 2	Met
Date of Hire: 11/11/2014	
Staff # 3	Met
Date of Hire: 09/29/2011	
Staff # 4	Met
Date of Hire: 04/12/2016	
Staff # 5	Met
Date of Hire: 01/14/2020	
Staff # 6	Met
Date of Hire: 05/09/2016	
Staff # 7	Met
Date of Hire: 10/11/2005	
Staff # 8	Met

Date of Hire: 12/13/2016

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment

EX-HS-.D(1) - Staff has completed their CRC's

EX-HS-.W First Aid & CPR (NCP) Met

Comment

EX-HS-.W(2) - files are kept at the Administrative Office

EX-HS-.P Staff Training (NCP) Not Met

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined []

POI (Plan of Improvement)

The Program will submit a POI by March 26, 2020

Correction Deadline: 3/26/2020

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment

EX-HS-.O(1) - Program met the standard regarding staff/child ratio.