



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 1/26/2021

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 3:40PM

EX-42895 EXMT-4838 EX-1 - Government
Belulah Elementary (Douglas County ASP)

1150 Burnt Hickory Road, Douglasville GA 30134
Douglas County
(770) 651-3300 mitzi.teal@dcssga.org

Mailing Address

1150 Burnt Hickory Rd, GA 30134

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include dates 1/26/2021 and various action levels (P1, P2, P3) and categories like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows show rooms 113, 115, and 200 with ratios and notes like 'Reading'.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 34

Comments:

CAPS Monitoring Visit was completed virtually due to COVID-19 pandemic.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-L Physical Plant (NCP)

Met

Comment

Observed exemption approval and certificate posted on this date.

Comment

Program appears clean and well maintained.

EX-HS-M Playgrounds (CS)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS)

Met

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Provider reported that children and staff wash hands before and after snacks, after using the bathroom, and wipe hands after outdoor play. Hand hygiene stations observed throughout the program and COVID-19 practices were discussed.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Observed age-appropriate discipline policies on this date.

Comment

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No infants are enrolled.

Staff Records**Records Reviewed: 7****Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 01/12/2021

Staff # 2 Date of Hire: 01/12/2021	Met
Staff # 3 Date of Hire: 09/20/2020	Met
Staff # 4 Date of Hire: 09/20/2020 <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing,EX-HS-.P(3)-Health and Safety Training	Not Met
Staff # 5 Date of Hire: 12/01/2020	Met
Staff # 6 Date of Hire: 09/01/2017 <u>"Missing/Incomplete Components"</u> EX-HS-.P(3)-Health and Safety Training	Not Met
Staff # 7 Date of Hire: 07/31/2019 <u>"Missing/Incomplete Components"</u> EX-HS-.P(3)-Health and Safety Training	Not Met

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)	Not Met
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Finding

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of documents that 1 out of 7 staff members did not have a Satisfactory Criminal Records Check Determination letter on file before starting employment.

POI (Plan of Improvement)

The Program will ensure all staff completes the process of obtaining a DECAL CBC.

Correction Deadline: 1/26/2021

EX-HS-.W First Aid & CPR (NCP)	Not Met
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Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of documents that 7 out of 7 staff members did not have a first aid and CPR certificate on file. 5 out 7 had current CPR Certification on file.

POI (Plan of Improvement)

The Program will ensure that all staff members complete first aid and CPR training and maintain certificate on file.

Correction Deadline: 2/25/2021

EX-HS-.P Staff Training (NCP)

Not Met

Finding

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of documents that 3 out 7 staff members did not have 10 hours of required health and safety training within 90 days of employment.

POI (Plan of Improvement)

The Program will ensure all staff members complete the health and safety training within the first 90 days of employment.

Correction Deadline: 2/25/2021

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Program observed to maintain appropriate staff: child ratios.