



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 3/10/2020

VisitType: EX-Monitoring

Arrival: 2:30PM

Departure: 5:15PM

EX-42804 EXMT-4663 EX-1 - Government
Bibb County School District - Vineville Academy

2260 Vineville Avenue, Macon GA 31204 Bibb
County
(478) 765-8660 janice.flowers@bcsdk12.net

Mailing Address

484 Mulberry Street, Suite 230, GA 31201

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include dates 3/10/2020 and various action levels (P1, P2, P3) and categories like Technical Assistance, Office Conference, Dismissal, Disqualification, Citation, Fine, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row for Cafeteria with Fives, Sixes, 4 staff, 48 children, Y ratio met.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 48

Comments:

During the visit, the application was not functioning. The report was reviewed with the site supervisor by each chapter. A copy will be emailed the program official once saved.

Corrective Action Plan: Developed This Date

Box containing a fingerprint icon and text: Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. Includes a bulleted list of requirements for staff clearance and supervision.

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Discussed adding equipment and toys to enhance variety.

Children's Records

EX-HS-.C

Met

Comment

Program has information electronically.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

Observed compliance with the local zoning authorities.

Facility

EX-HS-.L Physical Plant (NCP)

Met

Comment

Observed certificate of occupancy.

EX-HS-.M Playgrounds (CS)

Not Met

Finding

EX-HS-.M(2) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that on the large playground a broken picnic table was observed near the ac units. On the kindergarten playground, concrete footings were observed accessible under several of the small picnic tables.

POI (Plan of Improvement)

The Program will remove the broken picnic table and the concrete footings.

Correction Deadline: 3/24/2020

Health and Hygiene

EX-HS-.H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline (CS)

Met

Comment

Determined age-appropriate discipline is communicated to staff on this date.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No infants are enrolled.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/01/2016	
Staff # 3	Met
Date of Hire: 08/01/2009	
Staff # 4	Met
Date of Hire: 11/12/2018	
Staff # 5	Met
Date of Hire: 08/01/2018	
Staff # 6	Met
Date of Hire: 08/09/2012	
Staff # 7	Met
Date of Hire: 08/01/2017	

Staff # 8 Met

Staff # 9 Met

Date of Hire: 08/01/2012

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP) Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP) Met

Comment

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. Discussed annual training requirements with site director.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Technical Assistance

Technical Assistance

EX-HS-.O - Discussed supervision with site director regarding children coming in from outside to use the Pre-K bathrooms. Discussed ensuring staff us radios to notify inside staff so that they can monitor children.