



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/26/2019 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 2:40 PM

CCLC-915

Cornerstone Early Learning Center

2424 Bomar Rd. Douglasville, GA 30135 Douglas County
 (770) 489-8068 lanaelliott55@yahoo.com

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/26/2019	Licensing Study	Good Standing	
08/14/2018	Monitoring Visit	Good Standing	
02/01/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Two Year Olds	3	19	C	30	C	NA	NA	Art
Main	B-2L	Three Year Olds and Four Year Olds	2	22	C	30	C	NA	NA	Centers
Main	C-4R	PreK	2	18	C	39	C	NA	NA	Centers
Main	D-3R	One Year Olds	3	23	C	25	C	NA	NA	Music
Main	E-2R	Infants	1	6	C	24	C	NA	NA	Floor Play
Main	F-1R	PreK	2	21	C	25	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 173						Total Capacity @25 sq. ft.: 0				

Total # Children this Date: 109 Total Capacity @35 sq. ft.: 173 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	50	C
Main	Preschool	94	C

Comments

The purpose of today's visit was to conduct a Licensig Study. A copy of today's visit was reviewed and provided to the center Director at the Conclusion of today's visit.

During the visit tha Affidavit Verifying Completion of Background Check Video Units and must be signed and returned within ten days of today's visit.

Plan of Improvement: Developed This Date 03/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lana Elliott, Program Official

Date

Sherri Thompson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/26/2019 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 2:40 PM

CCLC-915

Cornerstone Early Learning Center

2424 Bomar Rd. Douglasville, GA 30135 Douglas County
(770) 489-8068 lanaelliott55@yahoo.com

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@decals.ga.gov

Mailing Address

Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized. A total of five children's records were reviewed during today's visit.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition **Technical Assistance**

Technical Assistance

591-1-1-.15 - Please ensure that infant feeding forms are updated regularly as feeding needs change for all children under 1 year.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 8/14/2018

Corrected on 3/26/2019

.17(8) - Proper hand washing was observed thorough out the center during the day of the visit.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(5) requires that medicines no which are no longer to be dispensed shall be returned to the child's Parent(s) immediately. It was determined One medication was an Epi-Pen and had an authorization date of 9/5/18 and the second medication was an Auvi-Qu pen with and authorization date of 12/5/17. Both medications were observed present at the center and neither medication has been documented as administered.

POI (Plan of Improvement)

The Center will train Staff on a system for tracking the use of medications and returning them to Parent(s).

Correction Deadline: 3/26/2019

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on the consultant's observations that the van used for daily transportation did not have a fire extinguisher.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children. A fire extinguisher was added to the vehicle during the time of the visit.

Correction Deadline: 3/26/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 02/27/2019	
Staff # 2	Met
Date of Hire: 06/02/1998	
Staff # 3	Met
Date of Hire: 07/01/2007	
Staff # 4	Met
Date of Hire: 08/20/2018	
Staff # 5	Met
Date of Hire: 05/24/2016	
Staff # 6	Met
Date of Hire: 06/22/2015	

Staff # 7 Date of Hire: 10/30/2017	Met
Staff # 8 Date of Hire: 02/11/2019	Met
Staff # 9 Date of Hire: 03/27/2017	Met
Staff # 10 Date of Hire: 01/07/2019	Met
Staff # 11 Date of Hire: 04/14/2008	Met
Staff # 12 Date of Hire: 11/19/2018	Met
Staff # 13 Date of Hire: 08/22/2017	Met
Staff # 14	Met
Staff # 15 Date of Hire: 11/20/2018	Met
Staff # 16 Date of Hire: 06/02/1998	Met
Staff # 17 Date of Hire: 01/23/2019	Met
Staff # 18 Date of Hire: 08/22/2021	Met
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 02/23/2018	Met
Staff # 20 Date of Hire: 04/25/2015	Met
Staff # 21 Date of Hire: 04/16/2018	Met
Staff # 22	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Date of Hire: 10/09/2013

Staff # 23

Met

Date of Hire: 08/25/2017

Staff # 24

Met

Date of Hire: 07/01/2007

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on the consultant's review of all 22 staff records that four recently hired staff members had started at the center before satisfactory Comprehensive Background Check determination or satisfactory National Criminal Background check letters were issued.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure in the future that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure all futures hires do not start before satisfactory Comprehensive Background Check determination letters are received by the center.

Correction Deadline: 3/26/2019

591-1-1-.14 First Aid & CPR

Met

Comment

Please be mindful of training expiration dates.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.