



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/19/2017 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 1:10 PM

**CCLC-9101**

**Angel's Childcare & Enrichment Center II**

409 East 39th Street Savannah, GA 31401 Chatham County  
(912) 234-8363 smclainoneal1@aol.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/19/2017	Licensing Study	Good Standing	
02/02/2017	Complaint Closure	Good Standing	
01/24/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Down Back	Three Year Olds	1	6	C	12	C	NA	NA	Outside, Transitioning, Centers
Main	Down Right		0	0	C	6	C	NA	NA	
Main	Down, Left 1	One Year Olds and Two Year Olds	1	7	C	14	C	NA	NA	Art, Transitioning, Outside, Lunch
Main	Up Left Back		0	0	C	12	C	NA	NA	Not In Use
Main	Up Left Front		0	0	C	10	C	NA	NA	Not In Use
Main	Up Right		0	0	C	6	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 60						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 13			Total Capacity @35 sq. ft.: 60			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large playground	42	C
Main	Small PG	0	C

**Comments**

Plan of Improvement: Developed This Date 10/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.dec.ga.gov](http://www.qualityrated.dec.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@dec.ga.gov](mailto:QualityRated@dec.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Levy McLain, Program Official

Date

Stacey Foston, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 10/19/2017 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 1:10 PM

---

**CCLC-9101****Angel's Childcare & Enrichment Center II**

409 East 39th Street Savannah, GA 31401 Chatham County  
(912) 234-8363 smclainoneal1@aol.com

**Mailing Address**  
Same

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
---------------------------------

---

**591-1-1-.03 Activities**

Technical Assistance

**Technical Assistance**

591-1-1-.03(1) - ensure that the all lesson plans are posted and dated.

**Correction Deadline: 10/19/2017**

---

**591-1-1-.12 Equipment & Toys(CR)**

Met

**Comment**

Observed-Variety Throughout Center

---

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

No Swimming Activities Provided

<b>Children's Records</b>
---------------------------

---

**Records Reviewed: 5****Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Allergies and Disabilities

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Parent Names, Work Numbers

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of five enrollment records that the following items were missing:

- two records were missing the child's primary health care information
- two records had no parent name listed
- four records did not have the child's allergy information documented
- three records did not have the complete information for the authorized pick up person

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 10/19/2017**

**Finding**

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on observation and discussion that the center did not have arrival and departure records available for review. The children were not signed in on this date.

**POI (Plan of Improvement)**

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

**Correction Deadline: 10/19/2017**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**Correction Deadline: 1/24/2017**

**Corrected on 10/19/2017**

**.25(3) - The previous citation has been corrected.**

**Correction Deadline: 2/23/2017**

**Corrected on 10/19/2017**

**.25(3) - The previous citation has been corrected.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 2/7/2017**

**Corrected on 10/19/2017**

**.26(6) - The previous citation has been corrected.**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Ensure Feeding Forms Updated

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The director states that the center does not dispense medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Comment**

591-1-1-.21(3) - Observed documentation of emergency drills.

**Correction Deadline: 10/24/2017**

---

**591-1-1-.27 Posted Notices****Not Met****Finding**

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on observation that the menu was not posted near the front entrance.

**POI (Plan of Improvement)**

The Center will post the notices as required and ensure they remain posted.

**Correction Deadline: 10/19/2017**

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

---

**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Transportation logs, emergency vehicle forms and parental authorization complete.

**Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation that the vehicle is a 14 passenger bus but only had five seat belt latches on the vehicle.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts. The center is currently only transporting five children to school. The center will replace the missing latches or acquire another vehicle that has proper functioning restraints.

**Correction Deadline: 10/20/2017**

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Cribs and cots observed to be in good condition.

---

**Staff Records**

**Records Reviewed: 5****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 02/09/2017	
Staff # 2	Met
Date of Hire: 06/22/2016	
Staff # 3	Met
Date of Hire: 02/01/1983	
Staff # 4	Not Met
Date of Hire: 07/26/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 5	Met
Date of Hire: 10/19/2017	

**Staff Credentials Reviewed: 5****591-1-1-.09 Criminal Records Check(CR) Met****Correction Deadline: 1/24/2017****Corrected on 10/19/2017****.09(1)(e) - Criminal record checks complete.****591-1-1-.14 First Aid & CPR Not Met****Comment**

Observed-50% Certified First Aid &amp; CPR

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the first aid kit on the vehicle and in the center was not complete.

**POI (Plan of Improvement)**

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

**Correction Deadline: 10/29/2017****591-1-1-.33 Staff Training Not Met****Finding**

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based review of records that one employee did not have evidence of health and safety training on file.

**POI (Plan of Improvement)**

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

**Correction Deadline: 10/23/2017**

---

**591-1-1-.31 Staff(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.31(1)(b)2. - Discussed with new director about updating the directors name in Decalkoala. Also discussed keeping a copy of his degree on file.

**Correction Deadline: 10/19/2017**

**Finding**

591-1-1.31(2)(b)3.(iii) requires the Center to maintain the lead teacher's professional development plan in the file and available for inspection by Department staff upon request. It was determined based on review files that the center did not have this documentation on file for three teachers.

**POI (Plan of Improvement)**

The Center will maintain professional development plans in the staff file and make the plan available upon the Department's request.

**Correction Deadline: 10/19/2017**

---

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**Correction Deadline: 1/24/2017**

**Corrected on 10/19/2017**

**.32(4) - The previous citation has been corrected.**

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision