



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/28/2019 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 12:45 PM

CCLC-879

Ashford Academy

4472 Chamblee Dunwoody Road Dunwoody, GA 30338 DeKalb County
 (770) 451-4869 natasha.ma@yahoo.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/28/2019	Monitoring Visit	Good Standing	
01/16/2019	Monitoring Visit	Good Standing	
09/11/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	3	14	C	16	C	NA	NA	Floor Play
Main	B 2R	Two Year Olds	2	9	C	16	C	NA	NA	Nap,Transitioning,Lunch
Main	C 3R	Three Year Olds	2	17	C	22	C	NA	NA	
Main	D Middle Back	Two Year Olds	2	20	C	21	C	NA	NA	Lunch
Main	E Left Rear	PreK	2	22	C	20	NC	NA	NA	Outside
Main	F Middle(Cafeteria School age)	Four Year Olds	1	7	C	17	C	NA	NA	Outside
Main	G Well Area		0	0	C	14	C	NA	NA	
		Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks		
Total # Children this Date: 89		Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a Monitoring visit and follow-up on previous citations from January 16, 2019. The Owner has an approved variance and waiver for license capacity for classroom E.

Plan of Improvement: Developed This Date 10/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Natasha Hashim, Program Official

Date

Elim Tekie, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site. Consultant verified Parent authorization for swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 1/29/2019

Corrected on 10/28/2019

.19(1) - The previous citation was corrected. There were twenty children present on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete. Consultant observed complete documentation for field trip to Murphey Candler Pool on July 26, 2019.

591-1-1-.36 Transportation(CR)	Met
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Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Not Met
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Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant's observation that the sheets used for napping in classroom C and classroom E were touching.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 10/28/2019

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 02/19/2019

Staff # 2	Met
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Staff # 3	Met
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Date of Hire: 08/15/2019

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Date of Hire: 02/27/2017

Staff # 7 Met

Date of Hire: 07/18/2019

Staff # 8 Met

Date of Hire: 09/09/2019

Staff # 9 Met

Date of Hire: 01/18/2019

Staff # 10 Met

Staff # 11 Met

Date of Hire: 06/27/2019

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met

Date of Hire: 02/19/2016

Staff # 15 Met

Date of Hire: 08/26/2019

Staff # 16 Met

Staff # 17 Met

Date of Hire: 02/26/2017

Staff # 18 Met

Staff # 19 Met

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 01/18/2019

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 23	Met
Date of Hire: 07/29/2019	
Staff # 24	Met
Date of Hire: 06/19/2019	
Staff # 25	Met
Date of Hire: 01/28/2019	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.