



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 3:10 PM **Departure:** 6:00 PM

CCLC-743

American Learning Centers

5598 Singleton Road Norcross, GA 30093 Gwinnett County
 (770) 925-3181 sikri01@bellsouth.net

Regional Consultant

Tasha McDonald

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2019	Complaint Closure	Good Standing	
02/19/2019	Complaint Investigation & Licensing Study	Good Standing	
09/17/2018	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	Back		0	0	C	21	C	NA	NA	
Back	Front		0	0	C	21	C	NA	NA	
Back	Middle		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 63						Total Capacity @25 sq. ft.: 197				
Bld. 1	1st Left	Five Year Olds and PreK	2	25	C	25	C	35	C	Homework
Bld. 1	1st Right	Six Year Olds and Over	2	25	C	25	C	35	C	Homework
Bld. 1	Back Left - Left Side		0	0	C	12	C	NA	NA	
Bld. 1	Back Left - Right Side		0	0	C	22	C	30	C	
Bld. 1	Middle	One Year Olds	2	8	C	14	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 98						Total Capacity @25 sq. ft.: 197				
House	Back		0	0	C	15	C	NA	NA	
House	Front		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 36						Total Capacity @25 sq. ft.: 197				
Total # Children this Date: 58			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 197				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a complaint investigation and monitoring visit and to follow-up on the previous visit completed on September 17, 2018.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Minaz Lakdawala, Program Official

Date

Tasha McDonald, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/11/2018

Corrected on 2/19/2019

.25(13) - The previous citation has been observed to be corrected on this date. Consultant observed all hazardous items and/or materials to be stored in a locked cabinet and/or container inaccessible to the children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 9/17/2018****Corrected on 2/19/2019****.17(7) - The previous citation corrected, based on observation, in that children were observed to properly wash their hands at the appropriate times on this date.**

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that two out of two cribs were observed to have crib sheets that were not tight-fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 2/19/2019**Staff Records****Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/01/2016

Staff # 2

Met

Date of Hire: 07/31/2015

Staff # 3

Met

Date of Hire: 11/20/2009

Staff # 4

Met

Date of Hire: 06/15/2018

Staff # 5 Met

Date of Hire: 12/03/2019

Staff # 6 Met

Date of Hire: 08/02/2016

Staff # 7 Met

Date of Hire: 08/04/2014

Staff # 8 Met

Date of Hire: 08/14/2014

Staff # 9 Met

Date of Hire: 07/30/2018

Staff # 10 Met

Date of Hire: 07/30/2018

Staff # 11 Met

Date of Hire: 10/22/2018

Staff # 12 Met

Date of Hire: 11/02/2015

Staff # 13 Met

Date of Hire: 08/01/2004

Staff # 14 Met

Date of Hire: 07/30/2018

Staff # 15 Met

Date of Hire: 01/06/2015

Staff # 16 Met

Date of Hire: 10/04/2004

Staff # 17 Met

Date of Hire: 03/24/1999

Staff # 18 Met

Date of Hire: 04/12/2004

Staff # 19 Met

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20

Met

Date of Hire: 07/30/2014

Staff # 21

Met

Date of Hire: 02/01/2016

Staff # 22

Met

Date of Hire: 08/11/2017

Staff # 23

Met

Date of Hire: 03/11/2010

Staff # 24

Met

Date of Hire: 08/03/2009

Staff # 25

Met

Date of Hire: 06/18/2018

Staff # 26

Met

Date of Hire: 01/01/2019

Staff Credentials Reviewed: 26**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant reviewed three files for staff members hired since the previous visit was conducted on September 17, 2018. Consultant observed three of three newly hired staff members to have evidence of a satisfactory determination letter on file on this date. All staff with national background checks were observed with a staff member that has a comprehensive background on file.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

The following information is associated with a Complaint Investigation Visit:

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/1/2018

Corrected on 2/19/2019

.07(2) - The previous citation was observed to be corrected on this date. Consultant observed the center to ensure the health and safety of children on this date.