



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/28/2020 **VisitType:** Licensing Study **Arrival:** 6:20 AM **Departure:** 9:25 AM

CCLC-687

White County Head Start

676 Claude Sims Rd. Cleveland, GA 30528 White County
 (706) 865-4947 janice.allison@ndohs.org

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

Mailing Address

PO Box 842
 Cleveland, GA 30528

Quality Rated: ★ ★ ★

Compliance Zone Designation		
08/28/2020	Licensing Study	Good Standing
01/14/2020	Monitoring Visit	Good Standing
08/30/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R	PreK	2	13	C	20	C	NA	NA	Transitioning, Circle Time
Main	B-2R	PreK	2	14	C	20	C	NA	NA	Circle Time
Main	C-3R	PreK	2	18	C	20	C	NA	NA	Centers
Main	D-4R	PreK	2	13	C	21	C	NA	NA	Centers
Main	E-1L	Three Year Olds	2	10	C	23	C	NA	NA	Centers
Main	F-2L	Three Year Olds	2	14	C	20	C	NA	NA	Centers, Transitioning
Main	G-3L	PreK	2	13	C	21	C	NA	NA	Centers
Main	H-4L	PreK	2	15	C	21	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 166 Total Capacity @25 sq. ft.: 0

Total # Children this Date: 110 Total Capacity @35 sq. ft.: 166 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	259	C

Comments

An Administrative Review was conducted on August 28, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 28, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Janice Allison, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on August 28, 2020.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

A virtual walk through of the center was conducted on August 28, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children during the virtual visit on this date.

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A virtual walk through of the playground was conducted on August 28, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **N/A**

Comment

The center does not serve diapered children.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through. Hand washing was observed during the virtual walk through on this date.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Provider currently does not dispense/administer medication. (This rule was not evaluated on this date)

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the director on this date. The center does not serve infants.

Staff Records

Records Reviewed: 77**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/13/2000	
Staff # 2	Met
Date of Hire: 07/01/2012	
Staff # 3	Met
Date of Hire: 11/07/2018	
Staff # 4	Met
Date of Hire: 08/05/2019	
Staff # 5	Met
Date of Hire: 08/01/2018	
Staff # 6	Met
Date of Hire: 07/23/2019	
Staff # 7	Met
Date of Hire: 08/16/2010	
Staff # 8	Met
Date of Hire: 08/02/2019	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 10/10/2017	

Staff # 11 Date of Hire: 08/07/2020	Met
Staff # 12 Date of Hire: 09/25/2017	Met
Staff # 13 Date of Hire: 01/27/2020	Met
Staff # 14 Date of Hire: 08/18/2020	Met
Staff # 15 Date of Hire: 07/23/2019	Met
Staff # 16 Date of Hire: 11/06/2017	Met
Staff # 17 Date of Hire: 03/03/2020	Met
Staff # 18 Date of Hire: 12/20/2019	Met
Staff # 19 Date of Hire: 08/26/2014	Met
Staff # 20 Date of Hire: 03/18/2019	Met
Staff # 21 Date of Hire: 07/28/2014	Met
Staff # 22 Date of Hire: 08/05/2020	Met
Staff # 23 Date of Hire: 09/03/2002	Met
Staff # 24 Date of Hire: 01/01/2019	Met
Staff # 25 Date of Hire: 04/23/2019	Met

Staff # 26 Date of Hire: 03/15/2019	Met
Staff # 27 Date of Hire: 01/31/2018	Met
Staff # 28 Date of Hire: 12/03/2018	Met
Staff # 29 Date of Hire: 08/06/2019	Met
Staff # 30 Date of Hire: 01/01/2009	Met
Staff # 31 Date of Hire: 08/14/2013	Met
Staff # 32 Date of Hire: 08/16/2010	Met
Staff # 33 Date of Hire: 02/27/2020	Met
Staff # 34 Date of Hire: 08/12/2008	Met
Staff # 35 Date of Hire: 09/10/2010	Met
Staff # 36 Date of Hire: 03/15/2019	Met
Staff # 37 Date of Hire: 08/07/2020	Met
Staff # 38 Date of Hire: 10/10/2017	Met
Staff # 39 Date of Hire: 07/23/2019	Met
Staff # 40 Date of Hire: 10/27/2017	Met

Staff # 41 Date of Hire: 01/02/2020	Met
Staff # 42 Date of Hire: 03/19/2019	Met
Staff # 43 Date of Hire: 03/22/2019	Met
Staff # 44 Date of Hire: 01/01/2019	Met
Staff # 45 Date of Hire: 01/06/2020	Met
Staff # 46 Date of Hire: 05/06/2016	Met
Staff # 47 Date of Hire: 09/20/2018	Met
Staff # 48 Date of Hire: 02/27/2020	Met
Staff # 49 Date of Hire: 09/16/2015	Met
Staff # 50 Date of Hire: 09/10/2019	Met
Staff # 51 Date of Hire: 12/12/2019	Met
Staff # 52 Date of Hire: 01/01/2019	Met
Staff # 53 Date of Hire: 03/22/2019	Met
Staff # 54 Date of Hire: 03/22/2019	Met
Staff # 55 Date of Hire: 10/15/2018	Met

Staff # 56 Date of Hire: 03/06/2019	Met
Staff # 57 Date of Hire: 08/18/2020	Met
Staff # 58 Date of Hire: 09/19/2019	Met
Staff # 59 Date of Hire: 08/18/2020	Met
Staff # 60 Date of Hire: 01/01/2009	Met
Staff # 61 Date of Hire: 08/03/2020	Met
Staff # 62 Date of Hire: 01/01/2009	Met
Staff # 63	Met
Staff # 64 Date of Hire: 04/09/2019	Met
Staff # 65 Date of Hire: 07/20/2012	Met
Staff # 66	Met
Staff # 67 Date of Hire: 10/10/2017	Met
Staff # 68 Date of Hire: 07/23/2012	Met
Staff # 69 Date of Hire: 01/01/2019	Met
Staff # 70 Date of Hire: 08/06/2020	Met
Staff # 71 Date of Hire: 01/01/2019	Met

Records Reviewed: 77

Records with Missing/Incomplete Components: 0

Staff # 72 Date of Hire: 08/11/2020	Met
Staff # 73 Date of Hire: 08/04/2020	Met
Staff # 74 Date of Hire: 11/30/2015	Met
Staff # 75 Date of Hire: 10/23/2017	Met
Staff # 76 Date of Hire: 08/06/2013	Met
Staff # 77	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all staff employed on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

CPR and First Aid requirements are met according to current licensing guidelines.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for the 2019 year.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.