



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/17/2018 **VisitType:** Monitoring Visit **Arrival:** 11:45 AM **Departure:** 3:00 PM

CCLC-574

Mill Creek Academy

1061 Old Peachtree Road Lawrenceville, GA 30043 Gwinnett County
 (770) 339-3330 kellycobb@charter.net

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962
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 tamra.thomas@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
05/17/2018	Monitoring Visit	Good Standing
11/13/2017	Licensing Study	Good Standing
04/06/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Left	Infants	1	5	C	12	C	NA	NA	Floor Play, Diapering
Main	B- 2nd Left	Infants and One Year Olds	1	4	C	13	C	NA	NA	Floor Play
Main	C- 3rd Left		0	0	C	17	C	NA	NA	
Main	D- 4th Left	One Year Olds and Two Year Olds	2	11	C	18	C	NA	NA	Nap, Transitioning
Main	E- Back Left	Two Year Olds and Three Year Olds	2	15	C	24	C	NA	NA	Not In Use, Nap
Main	F- Center Left	Three Year Olds and Four Year Olds	2	17	C	26	C	NA	NA	Nap
Main	G- Center Right	PreK	1	19	C	26	C	NA	NA	Nap
Main	H- 1st Right	PreK	2	16	C	25	C	NA	NA	Nap
Main	I- 2nd Right	PreK	1	4	C	25	C	NA	NA	Transitioning, Nap
Main	J- 3rd Right	PreK	2	19	C	25	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 211					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 110			Total Capacity @35 sq. ft.: 211			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant/Toddler (Left)	27	C


Main	PG- Preschool/Afterschool (Back)	170	C
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Comments

The provider printed the updated July 1, 2017 DECAL rules and regulation handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Kelly Cobb, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(6) - The consultant discussed with the provider to monitor the "S" hooks for rust on the infant/toddler playground, and the red spiral ladder on the preschool playground has some peeling paint.

Correction Deadline: 5/27/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated various times of the day children and staff wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures for emergency medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(4)(a) - The consultant discussed with the provider to ensure the annual vehicle inspection is completed annually. The provider will have the vehicles inspected within the next week.

Correction Deadline: 5/22/2018**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/31/2017	
Staff # 2	Met
Date of Hire: 01/30/2017	
Staff # 3	Met
Date of Hire: 06/19/2017	
Staff # 4	Met
Date of Hire: 07/31/2017	
Staff # 5	Met
Date of Hire: 02/08/2017	
Staff # 6	Met

Date of Hire: 07/27/2017

Staff # 7 Met

Date of Hire: 07/31/2017

Staff # 8 Met

Date of Hire: 08/03/2017

Staff # 9 Met

Date of Hire: 08/10/2016

Staff # 10 Met

Date of Hire: 07/11/2017

Staff # 11 Met

Date of Hire: 02/01/2016

Staff # 12 Met

Date of Hire: 08/02/2012

Staff # 13 Met

Date of Hire: 09/08/2016

Staff # 14 Met

Date of Hire: 08/01/2016

Staff # 15 Met

Date of Hire: 11/05/2001

Staff # 16 Met

Date of Hire: 09/06/2011

Staff # 17 Met

Date of Hire: 05/03/2016

Staff # 18 Met

Date of Hire: 01/02/2002

Staff # 19 Met

Date of Hire: 11/22/2015

Staff # 20 Met

Date of Hire: 08/08/2003

Staff # 21 Met

Date of Hire: 07/31/2017

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 22 Date of Hire: 09/19/2016	Met
Staff # 23 Date of Hire: 08/01/2014	Met
Staff # 24 Date of Hire: 02/01/2015	Met
Staff # 25 Date of Hire: 10/02/2017	Met
Staff # 26 Date of Hire: 07/31/2017	Met
Staff # 27 Date of Hire: 11/26/2001	Met
Staff # 28 Date of Hire: 08/17/2005	Met
Staff # 29 Date of Hire: 02/24/2017	Met
Staff # 30 Date of Hire: 09/11/2017	Met

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.