



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/1/2020 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 10:00 AM

CCLC-574

Mill Creek Academy

1061 Old Peachtree Road Lawrenceville, GA 30043 Gwinnett County
(770) 339-3330 kellycobb@charter.net

Regional Consultant

Ashley Shirah

Phone: (770) 357-7050

Fax: (770) 357-7049

ashley.shirah@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2020	Licensing Study	Good Standing	
11/05/2019	Complaint Closure	Good Standing	
11/05/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Left		0	0	C	12	C	NA	NA	Not In Use
Main	B- 2nd Left	Infants	1	4	C	13	C	NA	NA	Nap
Main	C- 3rd Left		0	0	C	17	C	NA	NA	Not In Use
Main	D- 4th Left	One Year Olds and Two Year Olds	2	2	C	18	C	NA	NA	Floor Play
Main	E- Back Left	Two Year Olds and Three Year Olds	1	8	C	24	C	NA	NA	Transitioning
Main	F- Center Left	PreK	2	8	C	26	C	NA	NA	Centers
Main	G- Center Right	PreK	2	9	C	26	C	NA	NA	Centers
Main	H- 1st Right	PreK	2	9	C	25	C	NA	NA	Centers
Main	I- 2nd Right	PreK	2	8	C	25	C	NA	NA	Centers
Main	J- 3rd Right	PreK	2	10	C	25	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 211

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 211

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant/Toddler (Left)	27	C
Main	PG- Preschool/Afterschool (Back)	170	C

Comments

An Administrative Review was conducted on December 1, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 1, 2020, with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kelly Cobb, Program Official

Date

Ashley Shirah, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute mulch as needed.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Review of transportation documentation was observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

Date of Hire: 01/18/2019

Staff # 3 Met

Date of Hire: 08/08/2003

Staff # 4 Met

Date of Hire: 08/16/2019

Staff # 5 Met

Date of Hire: 02/01/2016

Staff # 6 Met

Date of Hire: 11/05/2001

Staff # 7 Met

Date of Hire: 04/15/2019

Staff # 8 Met

Date of Hire: 11/26/2001

Staff # 9 Met

Date of Hire: 07/31/2017

Staff # 10 Met

Date of Hire: 01/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 09/06/2011

Staff # 12 Met

Date of Hire: 07/27/2017

Staff # 13 Met

Staff # 14 Met

Date of Hire: 07/23/2018

Staff # 15 Met

Staff # 16 Met

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 17 Date of Hire: 05/03/2016	Met
Staff # 18 Date of Hire: 08/01/2016	Met
Staff # 19 Date of Hire: 08/17/2005	Met
Staff # 20	Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for 20 of 20 staff.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 11/5/2019

Corrected on 12/1/2020

.14(2) - Correction of previous citation in that 29 of 30 staff were observed to be current and valid in First Aid and CPR training.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 11/21/2019

Corrected on 12/1/2020

.33(5) - Correction of previous citation in that five of five staff were observed to have completed the required ten hours of annual 2019 training.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

591-1-1-.32 Supervision(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.