



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/31/2021    **VisitType:** Initial Licensing Study    **Arrival:** 11:30 AM    **Departure:** 12:20 PM

**CCLC-54870**

**LEAP Youth Development Program at SHES**

199 Stagecoach Ave. Guyton, GA 31312 Effingham County  
(912) 728-5112 jamiewells@comcast.net

**Mailing Address**  
Same

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606  
Fax: (912) 544-9425  
kati.cosby@decal.ga.gov

Joint with: Jennifer Salies

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
08/31/2021	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Art-606		0	0	C	22	C	NA	NA	
Main	Cafeteria		0	0	C	137	C	NA	NA	
Main	Gym		0	0	C	139	C	NA	NA	
Main	Music-206		0	0	C	20	C	NA	NA	
Main	STEM-610		0	0	C	33	C	NA	NA	
Total Capacity @35 sq. ft.: 351						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 351			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	1847	C
Main	Playground-grass area	178	C

**Comments**

An Administrative Review was conducted on August 30, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on August 31, 2021. The exit conference was conducted virtually on October 12, 2021 at 3:00pm with the Program Manager. Temporary license issued on this date. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 08/31/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ashton Jordan, Program Official

Date

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Kati Cosby, Consultant

Date

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Jennifer Salies, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities. No pool observed on site.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 175 children. Temporary license issued on this date, facility needs to submit the annual fire inspection and proof of sewer for final renewable license.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date. Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observations that the swing chains on the playground were rusted.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 9/10/2021**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observations that there were multiple active ant beds and mushrooms present in the outdoor play area.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/31/2021**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

No children enrolled who require diapering. School age children attend only for after school hours. Consultant discussed the American Disability Act guidelines and alternate methods used for diapering.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

No children present on this date. Proper handwashing of children and staff was discussed with the Director and Program Manager during the inspection visit.

**591-1-1-.20 Medications(CR) Met**

**Comment**

Discussed medication documentation, administration and storage.

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the Director and Program Manager on this date.

**591-1-1-.36 Transportation(CR) Met**

**Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

**Staff Records**

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 06/26/2019	Met
Staff # 2 Date of Hire: 04/12/2021	Met
Staff # 3 Date of Hire: 08/05/2021	Met
Staff # 4 Date of Hire: 07/15/2018	Met
Staff # 5 Date of Hire: 08/30/2021	Met
Staff # 6 Date of Hire: 08/05/2021	Met
Staff # 7 Date of Hire: 04/12/2021	Met

**Staff Credentials Reviewed: 0**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete. Seven (7) of seven(7) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.31 Staff(CR)** **Not Met**

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of records that the director did not possess the minimum academic requirements or qualifying child care experience as required.

**POI (Plan of Improvement)**

The Center will find a qualified Director with a satisfactory criminal records check.

**Correction Deadline: 9/14/2021**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the Director and Program Manager on this date.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Director and Program Manager on this date. Supervision plans were created for the route to the playground and for the distance to the bathrooms.