



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/21/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:55 AM

CCLC-54319

YWCO After School at Dove Creek Elementary

7921 Hog Mountain Rd Statham, GA 30666 Oconee County
(706) 310-2019 bthurmond@amtathens.com

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

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melissa.mcfarlin@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
07/21/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	ASP-Cafeteria		0	0	C	117	C	NA	NA	
Main	ASP-Gym		0	0	C	140	C	NA	NA	
Main	ASP-Media		0	0	C	48	C	NA	NA	
Main	ASP-STEAM		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 329						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 329			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	ASP-Playground	729	C

Comments

An Administrative Review was conducted on July 12, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on July 21, 2021. The exit conference was conducted virtually on July 23, 2021 at 2:00 pm with the Summer Tidwell. Permission to Operate issued on this date. Facility does carry Liability Insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Summer Tidwell, Program Official

Date

Melissa McFarlin, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

On this date, Consultant observed equipment, furniture and toys throughout the program, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, no pool was on the premises.

Comment

On this date, the program Administrator stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with program Administrator, prior to the visit and on this date. Consultant also stated to program Administrator that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The total Licensed capacity of the program (school) measured at 354 children, based on Consultant's measurement of five (5) of five (5) classrooms, Licensed this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

On this date, no children enrolled who require diapering. School age children attend only for after school hours. Consultant discussed the American Disability Act guidelines and alternate methods used for diapering.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the administrator on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The Program currently does not dispense/administer medication. Discussed medication documentation, administration and storage on this date.

Safety

591-1-1-.05 Animals

Met

Comment

Program does not keep animals on premises on this date.

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the administrator on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

The program administrator stated that the program will not provide Field Trips at this time. Consultant discussed with the program administrator, all requirements needed in order to conduct field trips with children. Consultant also stated to the program administrator that prior to conducting Field Trips, the program is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the program staff participating in any aspect. Further, Consultant stated to the program administrator, that prior to conducting Field Trips, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Field Trip requirements.

591-1-1-.36 Transportation(CR)

Met

Comment

The program administrator stated that the program will not provide routine Transportation and Field Trips at this time. Consultant discussed with program administrator, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to program administrator that prior to providing Transportation and/or Field Trips, the program is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the program Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to program administrator, that prior to providing Transportation and/or Field Trips, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The School-Age Only program is Licensed to serve children ages five-years and older. Sleeping and resting equipment is not required. Consultant also discussed all Safe Sleeping and Resting requirements with program Administrator, prior to the visit and on this date.

Staff Records

Records Reviewed: 2**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2

Met

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

On this date, two (2) of two (2) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file for the After School Program.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the program administrator on this date.

Comment

A supervision plan was created on this date.

Hallway Bathroom Use

Bathrooms are not located inside of the Cafeteria, Media Center, STEAM Lab and Art Room. As such, school age children will use the bathrooms in the hallway area. A variance was submitted for bathroom distance. During all use of the hallway bathrooms, Staff will monitor and closely supervise children. Staff will also escort children to and from the hallway bathrooms, will ensure all children's proper handwashing immediately following bathroom use, and will ensure children's safe return to the Cafeteria, Media Center, STEAM Lab and Art Room.

Areas of classrooms not within direct line of sight – Media Center

Due to areas not within direct line of sight, in front right area of the Media Center, Staff will position themselves in an area of the classroom that allows complete viewing of all children and will also ensure that all children in the Media Center are properly supervised at all times.

Playground Route

The Playground is located at the back of the school, near the cafeteria and gym entrance/exit door. The route from the entrance/exit door of the school to the Playground entry/exit gate, is not fenced and measures approximately 168.9 feet in distance from the cafeteria and measures approximately 239.9 feet in distance from the gym. During all transitions to and from the Playground, based on each room's individual Playground schedule, Staff will line up children; with Staff positioned at the front and rear of the line, and will travel to the entrance/exit door. Prior to children exiting the school, Center Staff will place orange plastic cones or other temporary barrier (i.e., - movable chain/rope fence, etc.), from the entrance/exit door of the school, along the path/route to the Playground entry/exit. Staff will ensure that the barrier is placed, and that Staff are positioned, to completely prevent children's access to the main sidewalk area, outside of the Playground. Staff will then closely monitor, supervise and escort children on the route from the school entrance/exit door to the Playground entry/exit gate. The same procedure will be used by Center Staff to transition children from the Playground, back to the school.

Playground Barrier

Prior to children exiting the school, Center Staff will place orange plastic cones or other temporary barrier (i.e., - movable chain/rope fence, etc.), from the entrance/exit of the playground, due to the front of the playground not being fully fenced in. Staff will ensure that the barrier is placed, and that Staff are positioned, to completely prevent children's access to the main sidewalk area, outside of the Playground. Staff will then closely monitor, supervise children on the playground at all times during playground use. Variance was submitted for fencing.