



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/15/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:10 AM

CCLC-53785

Randolph's Early Learning Academy, Inc.

2642 Old Wesely Chapel Road Decatur, GA 30034 DeKalb County
(773) 597-5833 randolphsearlylearningacademy@gmail.com

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

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melissa.mcfarlin@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
02/15/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building A	Room A-3-4 Year-Old		0	0	C	15	C	NA	NA	
Building A	Room B- 2 Year-Old		0	0	C	15	C	NA	NA	
Building A	Room C-School Age		0	0	C	36	C	NA	NA	
Building A	Room D-Infants		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 87						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	Playground A	4	C
Playground	Playground B	65	C

Comments

A temporary license was issued was on this date. A permanent license will be issued after the Fire Inspection, Zoning Letter, Certificate of Occupancy and Building Certificate of Occupancy have been recieved.

The compliance with the Executive Order issued on June 15, 2020 was reviewed during the inspection and discussed during the exit conference on February 16, 2021.

The provider does not carry liability insurance. The consultant observed the notice during the virtual visit.

The visit was constructed via Zoom on February 15, 2021 due to COVID-19 (pandemic).

The exit Conference conducted as a telephone conference February 16, 2021 due to COVID-19 (pandemic).

An Administrative Review was completed the week of February 8, 2021.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Miltrina Lewis-Horton, Program Official

Date

Melissa McFarlin, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted on this date, the consultant observed equipment, furniture and toys throughout the Center, to be non -hazardous,fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.06 Bathrooms

Met

Comment

A virtual Visit was conducted on this date, bathrooms were observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

The total licensed capacity of the Center measured at eighty seven (87) children, based on previously approved measurements of four (4) of four (4) classrooms.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted on this date, the center appeared clean and well maintained.

Comment

591-1-1-.25(6) - The director will ensure individual cubbies are accessible to children twelve (12) months and older. The center will ensure all cubbies are eye level for walking children, the spaces are accessible to the children to whom they are assigned.

Correction Deadline: 3/10/2021

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(7) -A Virtual Visit was conducted on this date. The center will remove all swings from the swing bays on Playground B by February 26, 2021, no children were enrolled on this date.

Correction Deadline: 2/18/2021

Comment

591-1-1-.26(9) - A Virtual Visit was conducted on this date, the playgrounds were observed during inclement weather. The center will ensure leaves are removed from the playgrounds and the playgrounds are well maintained at all times.

Correction Deadline: 2/8/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

A Virtual Visit was conducted on this date, staff stated proper knowledge of diapering procedures.

Comment

A Virtual Visit was conducted on this date, there were no children enrolled in the program. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted on this date, there were no children enrolled in the program. Staff stated proper knowledge of hand washing of children and staff.

591-1-1-.20 Medications(CR)

Met

Comment

The Center Director stated that the Center does not currently dispense medication. Consultant discussed proper medication documentation and administration procedures with Center Director, prior to the visit and on this date.

Policies and Procedures

591-1-1-.27 Posted Notices

Technical Assistance

Technical Assistance

591-1-1-.27 - The center will ensure evacuation plans are posted and visible for parents and staff to access in case of an emergency.

Correction Deadline: 2/15/2021

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted on this date, there were no children enrolled in the program. The center's discipline policy was reviewed on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

The Center Director and Owner stated that the Center will not provide Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to conduct field trips with children. Consultant also stated to Center Director and Owner that prior to conducting Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to conducting Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Field Trip requirements.

591-1-1-.36 Transportation(CR)**Met****Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A virtual visit was conducted on this date, the consultant observed four (4) of four (4) cribs in Classroom D with the manufacturing dates December 2012 and April 2013, used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director. Further, the Consultant observed a pleasant nap time environment, and discussed cot and mat disinfecting requirements with Center Director and Owner on this date.

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/19/2021

Staff # 2

Met

Date of Hire: 12/03/2020

Staff # 3

Met

Date of Hire: 01/25/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Three (3) of three (3) staff Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

A supervision plan was created due to Playground A having a Playground Occupancy of four (4). The center will have the younger infants on playground A, the number will not exceed four (4) infants at a time and the older infants on Playground B during outdoor playtime to maintain the correct playground occupancy. The outdoor schedules will ensure no children three (3) years of age and older are on the playground at any time with the younger children. Staff will also ensure that the infant and toddler children use all age-appropriate Playground equipment safely and appropriately and will provide prompt and timely response to the needs of all children at all times. Further, Staff will ensure that children use the main designated paths between all Playground equipment to move and transition around the Playground area.

A supervision plan was created on this date due to the climbing Playground Equipment, located in the main-center on Playground B (Preschool three-years and older). During all use of the climbing Playground Equipment, Center Staff will closely monitor, supervise, provide watchful oversight, and remain within close proximity of children. Staff will also ensure that children use all Playground equipment safely and appropriately, and will provide prompt and timely response to the needs of all children at all times. Further, Staff will ensure that children use the main designated paths between all Playground equipment to move and transition around the Playground area.

A supervision plan was created on this date for the school age classroom located at the back of the Center. The route from the main entrance/exit door of the Center to the school age classroom entry/exit door, is a fully fenced outside path from the front of the building to the back of the building to ensure older children do not cross into the classrooms of younger children. During all transitions to and from the school age classroom, Center Staff will line up children; with Staff positioned at the front and rear of the line, and will travel down the fenced outside path, to the front/main entrance/exit door.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.