



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/28/2020 **VisitType:** Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 12:00 PM

CCLC-52848

Ollie's Tots Learning Center

3515 Butner Road Atlanta, GA 30331 Fulton County
(404) 346-7149 olliestotsatl@hotmail.com

Regional Consultant

Jennifer Salies

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
09/28/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 5 - 12 yrs		0	0	C	17	C	NA	NA	
Main	B - 3 - 4 yrs		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.:			35			Total Capacity @25 sq. ft.:		0		
								Building @35 capacity limited by Playground Limitations		
Total # Children this Date:			0			Total Capacity @35 sq. ft.:		35		
						Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - 3 - 12 yrs	12	C

Comments

An Administrative Review was conducted on September 25, 2020. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on September 28, 2020. The exit conference was conducted virtually on September 28, 2020 at 4:30 p.m. with the Director. Compliance with the Executive Order issued on August 18, 2020 was reviewed during the inspection and discussed during the exit conference. A Temporary License was issued on this date. Facility does carry Liability Insurance. Consultant discussed the new rules and regulations going into effect October 1, 2020. Final Licensed issued from desk upon receipt of Environmental Health Department Inspection.

Plan of Improvement: Developed This Date 09/28/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kelia Smith, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

Date: 9/28/2020 **VisitType:** Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 12:00 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Not Met**

Finding

591-1-1-.06(2) requires the Center to have bathrooms located on each floor in or adjacent to child care areas and rooms. It was determined based on observation, that classroom A was located 58 feet from the bathroom.

POI (Plan of Improvement)

The center will submit a variance for classroom A.

Correction Deadline: 10/28/2020

591-1-1-.19 License Capacity(CR) **Met**

Comment

A Temporary License issued on this date, valid through March 28, 2021 due to the approvals needed by the Environmental Health Department capacity on the septic tank. The overall capacity is limited to 35 children per the zoning department.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Comment

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the girls and boys bathroom dividers between the stalls were rusted and accessible to children. Further, in the boys bathroom, the ceiling tile around the ventilation fan was stained.

POI (Plan of Improvement)

The Center will sand and repaint the dividers between the stalls and replace the ceiling tile in the boys bathroom.

Correction Deadline: 10/5/2020

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there were nine (9) bolts around the entrance gate that were protruding more than two (2) threads.

POI (Plan of Improvement)

The Center will turn the bolts so that they are facing outside of the playground area.

Correction Deadline: 9/28/2020

Recited on 9/28/2020

Correction Deadline: 3/9/2020

Corrected on 9/28/2020

.26(9) - Consultant observed balls and other equipment in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Program serving children three (3) years and older. No diapering children enrolled on this date. Consultant discussed the American Disability Act guidelines and alternate methods used for diapering for if/when a child is enrolled that would require diapering.

591-1-1-.17 Hygiene(CR)**Defer****Defer**

591-1-1-.17(7)- Consultant could not observe this as no children were present at the facility on this date.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 3/2/2020

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Defer****Defer**

591-1-1-.36(6)-Program currently not providing transportation.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 3/4/2020**Defer**

591-1-1-.36(7)(c)3.-Program currently not providing transportation.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 3/2/2020**Defer**

591-1-1-.36(7)(d)2.- Program not providing transportation at this time.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/2/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Program licensed for three (3) years to twelve (12) years old. Not serving infants. Consultant observed cots, sheets, and blankets for the capacity of the three (3) and four (4) year old classroom on this date.

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 08/12/2020

Staff # 2

Not Met

Date of Hire: 01/01/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Met

Date of Hire: 01/01/2019

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. Three (3) of three (3) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.24 Personnel Records Met

Correction Deadline: 3/7/2020

Corrected on 9/28/2020

.24(1) - Consultant reviewed the Director and two staff files to be completed on September 25, 2020.

591-1-1-.33 Staff Training Defer

Correction Deadline: 3/6/2020

Corrected on 9/28/2020

.33(1) - Consultant reviewed all three (3) of three (3) staff orientation forms completed.

Defer

591-1-1-.33(5)- Staff are working on 2020 annual training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/1/2020

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 18, 2020.

Correction Deadline: 9/28/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR) Met

Comment

A supervision plan was created on this date for the bathrooms located in the hallway. A supervision plan was also created on this date for the route to the playground.

Comment

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.