



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/1/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 3:00 PM

CCLC-52495

Sunrise Learning Academy

602 Rockbridge Rd. Lilburn, GA 30047 Gwinnett County
(770) 925-3115 sunriselearning123@gmail.com

Regional Consultant

Jennifer Salies

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/01/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Pre-K		0	0	C	36	C	NA	NA	
Main	B- Pre-K		0	0	C	37	C	NA	NA	
Main	C- 5-12 yrs		0	0	C	38	C	NA	NA	
Main	D- 6 weeks - 12 mths		0	0	C	9	C	NA	NA	
Main	E- 1's & 2's yrs		0	0	C	14	C	NA	NA	
Main	F- 3 -4yrs		0	0	C	38	C	NA	NA	

Total Capacity @35 sq. ft.: 100

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Health Department Limitations

Total # Children this Date: 0

Total Capacity @35 sq. ft.: 100

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- 3-12 yrs	82	C
Main	Playground B- 3-12 yrs	87	C
Main	Playground C- 6wk-2 yr	63	C

Comments

Final Renewable License issued on this date. Facility does carry Liability Insurance. Overall capacity is limited to 100 children per the Environmental Health Department. Consultant discussed the Criminal Background requirements on this date.

Plan of Improvement: Developed This Date 04/01/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

ONYII OKORONTA, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Final License issued on this date. Overall licensed capacity may not exceed 100 children per the Environmental Health Department.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence around playgrounds B and C were rusted throughout the chain links and fence polls. Further consultant observed bolts protruding more than two (2) threads around the entrance gates of playground A and C.

POI (Plan of Improvement)

The Center will treat the rust and cover it with a sealant and cut the bolts down to two(2) threads.

Correction Deadline: 4/30/2020

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following equipment was hazardous on playground C:

- blue train had chipping paint accessible to the children
- blue slide had chipping paint accessible to the children
- blue/red house had chipping paint accessible to the children.

POI (Plan of Improvement)

The Center will sand and repaint the train, slide, and house.

Correction Deadline: 4/24/2020

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation that the swing set on playground B measured three (3) feet of fall zone out to the sides when six (6) feet are required and measured nine (9) feet out the back of the swings when twelve (12) feet are required.

POI (Plan of Improvement)

The Center will add six inches of mulch around the swing set to increase the fall zone to the required distance.

Correction Deadline: 4/24/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR) Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR) Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position. Nine (9) of nine (9) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012, 2013, and 2019.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 3

Staff # 1	Not Met
Date of Hire: 04/25/2008	
<u>"Missing/Incomplete Components"</u>	
.24(1)-No Record	

Staff # 2	Not Met
Date of Hire: 01/26/2009	
<u>"Missing/Incomplete Components"</u>	
.24(1)-No Record,.24(1)-Evidence of Orientation Missing	

Staff # 3	Met
Date of Hire: 02/03/2020	

Staff # 4	Not Met
Date of Hire: 11/18/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Ten (10 of eleven (11) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. One (1) staff has a completed National satisfactory determination letter on file. Consultant discussed rules and regulations in that staff number 5 may not be alone with children at any time until a comprehensive letter is received.

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on review of staff records, that staff # 1, 5, and 6 were missing a personal record in their file. Further, it was reviewed that staff # 5, 6, and 11 did not have evidence of orientation completed in their files.

POI (Plan of Improvement)

The Center will have all the staff fill out new employment applications and ensure that all staff have completed evidence of orientation in their files.

Correction Deadline: 4/6/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for playground A due to the walkway to the playground being open and accessible to the children.

Comment

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.