



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/19/2020 **VisitType:** Complaint Closure from visit on 03/06/2020 **Arrival:** 2:00 PM **Departure:** 5:30 PM

CCLC-52325

Creekstone Academy

95 Creekwood Trail Fayetteville, GA 30214 Fayette County
 (770) 719-9100 ysdrake1@gmail.com

Regional Consultant

Monique Chambers

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monique.chambers@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/19/2020	Complaint Closure	Good Standing	
03/18/2020	Incident Investigation & Follow Up	Good Standing	
03/06/2020	Complaint Investigation Follow Up	Good Standing	

Comments

March 6, 2020: The investigation remains open pending additional information. Once completed, the investigative findings will be reviewed with the person in charge and a final copy of the report will be emailed to the center.


March 19, 2020: The investigation was concluded and there were five rule violations found associated. A copy of the report was sent to the center.

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Yvette Drake, Program Official

Date

Monique Chambers , Consultant

Date



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Summary Report

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The following information is associated with a Complaint Closure:

Policies and Procedures

591-1-1-.29 Required Reporting

Not Met

Finding Associated with Complaint

591-1-1-.29(3) requires the Director or designated person-in-charge to report or cause to be reported to the Department within 24 hours or the next work day: any death of a child while in the care of the Center; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the Center; any situation when a child in care becomes missing, such as, but not limited to, a child who is left on a vehicle, a child who leaves the building, playground, or property, or a child who is left behind on any trip; any fire; any structural disaster; and any emergency situation that requires temporarily relocating children. It was determined during an investigation that the Director or designated person-in-charge failed to report to the Department within 24 hours when a five-year-old child became missing after being left on the center vehicle on March 4, 2020. The child was found by a witness approximately one hour and 49 minutes later when the child began honking the vehicle horn.

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Correction Deadline: 3/25/2020

Safety

Finding Associated with Complaint

591-1-1-.36(10) requires that a child never be left unattended in a vehicle. It was determined during an investigation that on March 4, 2020, a five-year-old child was left unattended on the vehicle and staff were unaware. The child was found by a witness approximately one hour and 49 minutes later, after the child began honking the horn. The witness observed the child crying and jumping up and down frantically. The doors were locked and the windows were up and the temperature was between 53 degrees fahrenheit and 62 degrees fahrenheit. The witness was unable to retrieve the child and had to notify staff so that they could unlock the door and retrieve the child.

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Correction Deadline: 3/19/2020

Finding Associated with Complaint

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined during an investigation that on March 4, 2020, center staff failed to account for a child each time they entered and exited the vehicle and as a result a five-year-old child was left on the vehicle for approximately one hour and 49 minutes.

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Correction Deadline: 3/19/2020

Finding Associated with Complaint

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined during an investigation that on March 4, 2020, center staff failed to conduct a physical first check of the vehicle when a five-year-old child was left on the vehicle and found by a witness approximately one hour and 49 minutes later.

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Correction Deadline: 3/19/2020

Finding Associated with Complaint

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined during an investigation that on March 4, 2020, a designated staff person failed to conduct a physical second check of the vehicle immediately upon completion of the first check. After the children unloaded the vehicle, the driver exited the vehicle and began completing other duties inside the building. Approximately ten minutes later, the driver returned to the vehicle to park it and locked it without walking the bus and checking the seats. As a result, a five-year-old child was found locked on the vehicle by a witness, approximately one hour and 49 minutes later.

Correction Deadline: 3/19/2020

Staffing and Supervision

591-1-1-.32 Supervision(CR) **Not Met**

Finding Associated with Complaint

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined during an investigation that on March 4, 2020, there was a lack of supervision when a five-year-old child was left unattended on the center vehicle for approximately one hour and 49 minutes. It was reported that the child fell asleep on the vehicle and was left behind when staff failed to conduct a physical check of the vehicle upon arrival. The child was found by a witness when the witness heard the child honking the vehicle horn for help.

Correction Deadline: 3/19/2020