



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/16/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 3:00 PM

**CCLC-52036**

**Lemontree Academy LLC**

1031 Fairgrounds Rd. Madison, GA 30650 Morgan County  
 (770) 464-0768 lemontreeacademy@gmail.com

**Regional Consultant**

Neli Todorova

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**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
10/16/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1R	One Year Olds	2	7	C	12	C	NA	NA	Transitioning
Main	B-2R	Two Year Olds	1	10	C	10	C	NA	NA	Lunch
Main	C-3R	Three Year Olds	2	20	C	20	C	NA	NA	Transitioning
Main	D-4R	PreK	2	21	C	40	C	NA	NA	Centers
Main	E-5R	PreK	2	21	C	40	C	NA	NA	Circle Time
Main	F-Front Left	PreK	2	21	C	30	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 152

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 100

Total Capacity @35 sq. ft.: 152

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Lt Side	41	C
Main	Rear	271	C
Main	Rt Side	33	C

**Comments**

Permanent License pending Zoning and Certificate of Occupancy.  
 Permanent License issued 10/23/19.

Plan of Improvement: Developed This Date 10/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Nina Lemon, Program Official

Date

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Neli Todorova, Consultant

Date



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### Findings Report

**Date:** 10/16/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 3:00 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**Technical Assistance**

Please ensure that the two computer monitors in room D are secured with velcro or removed from the classroom.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Discussed 25 square feet rule.

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

591-1-1-.25(3) - Please ensure that the exhaust vents in the bathrooms are cleaned from dust.

**Correction Deadline: 10/16/2019**

**Technical Assistance**

591-1-1-.26(4) - Please ensure that the small gaps that measured a little over three and a half inches under the gates on Playground B and C are covered and do not present an entrapment hazard for the children.

**Correction Deadline: 10/16/2019**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that:

\* There was green matter growing on the tube yellow slides and on the teepee structure on Playground B-Back.

\*There was peeling paint on the teepee structure on Playground B-Back.

\* There was green matter growing on the teepee structure on Playground C-Left.

\* There were sharp metal exposed poles on the left side by the fence of Playground B-Back.

**POI (Plan of Improvement)**

The Center will clean the green matter by spray washing, remove the peeling paint and make sure that the metal poles are hammered into the ground and are not hazardous to the children.

**Correction Deadline: 10/26/2019**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation and measurements:

\* The four feet eleven inches slide on Playground C-Left had approximately four and a half feet fall zone at the entrance and exit points, when at least six feet is required.

\* The six feet tall double yellow tube slide structure on Playground B-Back had approximately two to six inches of mulch in the fall zones, when at least six inches are required.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 10/26/2019**

**Food Service**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

#### Comment

Hand washing requirements for diapering were discussed with the director on this date.

#### Comment

Staff state proper knowledge of diapering procedures.

#### Technical Assistance

591-1-1-.10(1) - Please ensure that the window is opened every time diapering is performed in both of the diapering rooms A and B.

**Correction Deadline: 10/16/2019**

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing of staff and children observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Field trip documentation observed to be complete.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

This center does not provide routine transportation. Field Trips are offered for the Pre-K classes. Transportation is done by the school system with school busses. Transportation training for the Director and staff involved in transportation were observed on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The center does not serve Infants. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 09/10/2010

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 2 Date of Hire: 08/06/2015	Met
Staff # 3 Date of Hire: 08/15/2016	Met
Staff # 4 Date of Hire: 07/30/2009	Met
Staff # 5 Date of Hire: 09/30/2019	Met
Staff # 6 Date of Hire: 07/26/2016	Met
Staff # 7 Date of Hire: 07/24/2017	Met
Staff # 8 Date of Hire: 08/01/2019	Met
Staff # 9 Date of Hire: 07/25/2019	Met

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Comprehensive Criminal record checks were observed to be complete for 17 staff.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of more than 50% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

A supervision plan was created on this date for housekeeping areas in the Pre-K classrooms and for supervision on Playground B-Back.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.