



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/28/2021 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 9:50 AM

**CCLC-52034**

**Hopscotch Academy**

1288 Braselton Highway Lawrenceville, GA 30043 Gwinnett County  
(678) 629-3807 lacotton1@gmail.com

**Mailing Address**

4191 Towncastle Lane  
Buford, GA 30518

**Regional Consultant**

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@dec.al.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/28/2021	Licensing Study	Good Standing	
03/31/2021	Monitoring Visit	Good Standing	
12/16/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building I	A-1st Left	Infants	0	0	C	10	C	NA	NA	Not In Use
Main Building I	B-2nd left Potty Trained Only	Two Year Olds	1	2	C	20	C	NA	NA	Centers
Main Building I	C-2nd Right	Six Year Olds and Over	1	1	C	10	C	NA	NA	Centers
Main Building I	D-1st Left Non-Potty Trained Only		0	0	C	16	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 56

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 3

Total Capacity @35 sq. ft.: 56

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

An Administrative Review was conducted on December 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 28, 2021 with the owner, LaVerne Cotton. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant provided First Aid kit checklist, updated COVID19 Guidance, contact information for ASU, and Meal Pattern Guidelines.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Nanci Carter, Program Official

Date

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Lynn Schnitzer, Consultant

Date



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### Findings Report

**Date:** 12/28/2021 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 9:50 AM

**CCLC-52034**

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed a variety of equipment and toys throughout the center on this date

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

#### 591-1-1-.08 Children's Records

Technical Assistance

#### Technical Assistance

591-1-1-.08(1) - Consultant discussed with owner to ensure children's records include parent work addresses and phone numbers and release person addresses on this date.

**Correction Deadline: 12/28/2021**

## Facility

### 591-1-1-.06 Bathrooms

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed bathrooms to be clean and well maintained on this date.

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be met by center on this date.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center appeared clean and well maintained.

### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground appeared to be clean and in good repair on this date.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Technical Assistance

#### Technical Assistance

591-1-1-.15(1) - Consultant discussed with owner to ensure meals include the components required to meet the nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program.

**Correction Deadline: 12/28/2021**

### 591-1-1-.18 Kitchen Operations

Technical Assistance

#### Technical Assistance

591-1-1-.18(9) - Consultant discussed with owner to ensure cleaning supplies are stored separately from food and in a way to ensure contamination cannot occur.

**Correction Deadline: 12/28/2021**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

As per owner, no diapered children are currently enrolled.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff stated knowledge of proper hand washing procedures on this date.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

As per the owner, no children were attending prior to December. Consultant discussed with owner to ensure drills are conducted this month.

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed all required posted notices.

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**591-1-1-.29 Required Reporting** **Met**

**Comment**

Thank you for reporting as required.

**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

Staff stated knowledge of appropriated disciplinary measures.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of cots, sheets and blankets were observed on this date.

**Staff Records**

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**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 12/13/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 12/20/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Staff # 3 Met  
Date of Hire: 05/21/2020

Staff # 4 Met  
Date of Hire: 11/01/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met  
Date of Hire: 11/01/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 2**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**  
Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met**

**Comment**  
Please be mindful of training expiration dates.

**Comment**  
Please replace/add missing items in first aid kit.

**591-1-1-.33 Staff Training Met**

**Comment**  
Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR) Met**

**Comment**  
Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**  
A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the consultant observed center to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**  
Staff observed to provide direct supervision and be attentive to children's needs.