



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 6:15 PM

CCLC-51985

Alma's Baby World and Early Learning Center

1338 Mobile Avenue Albany, GA 31705 Dougherty County
 (229) 436-6167 cnoblej@gmail.com

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation		
10/31/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom A-Infants	Infants	2	3	C	12	C	NA	NA	Feeding,Nap,Flo or Play
Main	Classroom B-1 Yr.	One Year Olds	1	5	C	13	C	NA	NA	Art
Main	Classroom C -Pre K	PreK	2	15	C	22	C	NA	NA	Centers
Main	Classroom D- GA Pre-K	PreK	2	14	C	22	C	NA	NA	Centers
Main	Classroom E-3 year olds	Three Year Olds	1	9	C	20	C	NA	NA	Centers
Main	Classroom F-2 Yr.	Two Year Olds	1	6	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground B- Back (3 yrs & up)	52	C
Main	Playground A- Left Side (6wks- 1 yrs)	28	C
Main	Playground C - Right Side(2yrs)	19	C

Comments

Final Renewable Licensed not issued on this date. Facility does not carry Liability Insurance. Consultant discussed rule violations and corrections. Consultant also discussed Quality Rated deadlines on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Charlice Dukes, Program Official

Date

Jennifer Salies, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/31/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 6:15 PM

CCLC-51985

Alma's Baby World and Early Learning Center
 1338 Mobile Avenue Albany, GA 31705 Dougherty County
 (229) 436-6167 cnoblej@gmail.com

Regional Consultant

Jennifer Salies
 Phone: (770) 357-7052
 Fax: (770) 357-7051
 jennifer.salies@dec.al.gov

Mailing Address
 Same

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that computer screens in classrooms C, D, E, were not secured and could be easily tipped over.

.....

Correction Deadline: 11/14/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Emergency Contact information Missing

Child # 3 Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's files, that two (2) of five (5) records were incomplete in that they were missing parent work numbers.

.....
.....
.....
.....
.....
.....

Correction Deadline: 11/14/2019

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the bathrooms located in classrooms A/B, C/D, and E/F did not have ventilation or operable windows for ventilation.

.....
.....
.....
.....
.....

Correction Deadline: 2/28/2020

Finding

591-1-1-.06(5) requires Center Staff to provide platforms or sets of steps at the toilets and sinks to assist children who are unable to use the fixtures comfortably when child-size fixtures are not provided. In Centers with a licensed capacity of 19 or more children, the toilet facilities for children aged four (4) and older shall be suitably screened for privacy. It was determined based on observation that the bathroom for classrooms C/D, housing four (4) and five (5) year old children, did not have a divider between the two toilets for privacy.

.....

.....

.....

.....

.....

.....

Correction Deadline: 11/10/2019

591-1-1-.19 License Capacity(CR) Met

Comment

Final renewable license not issued on this date due to zoning verification and citation corrections.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation, the door of classroom F, leading to the playground was rusted and had a hole measuring four (4) inches at the bottom that was accessible to children. Further, consultant observed vegetation growing through the fence on the left side of playground B.

.....

.....

.....

.....

.....

.....

Correction Deadline: 11/14/2019

591-1-1-.26 Playgrounds(CR) Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that there were 10 bolts protruding more than two (2) threads around the back and side gates on all playgrounds. Further the back left fence measured three (3) feet and eight (8) inches when four (4) feet is required. Consultant also observed the gates on the playground that lead to the parking lot to be opened. Consultant closed the gates and notified the director.

.....

.....

.....

.....
.....
.....
Correction Deadline: 11/14/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Staff state proper knowledge of diapering procedures.

.....
.....
.....
.....
.....

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on calculations, that there was insufficient ventilation in classrooms B and F. Classroom B requires eleven (11) square feet of screen window space when only three (3) square feet were measured. Classroom F requires 18 square feet of screen window space when only six (6) feet were measured.

.....
.....
.....
.....
.....
.....
.....
.....
.....

Correction Deadline: 2/28/2020

Technical Assistance

591-1-1-.10(3) - Upon observing the diaper changing station in the bathroom of classroom F, consultant mention to the Director and the teacher that it must be in the classroom and it was removed promptly from the bathroom and placed adjacent to the sink in classroom F.

.....
.....
.....
.....
.....
.....
.....
.....

Correction Deadline: 10/31/2019

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the following hazards existed:

- In bus, license plate AKW 7291, the driver's seat was torn and the head lining above the dash board was torn and falling down.
- In bus, license plate BDS 6831, the barrier behind the driver's seat was was torn leaving the inside foam accessible to children.
- In van, license plate AKX 3863, trash was observed on the floor of the van.

.....
.....
.....
.....
.....
.....

Correction Deadline: 11/1/2019

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on consultant's observation that the child restraint seat was observed placed on the seat, but not attached to the seat according to the manufacturers guideline in the bus with license plate AKW 7291.

.....
.....
.....
.....
.....
.....

Correction Deadline: 11/1/2019

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of the travel log dated October 28, 2019, that five children did not have marks or symbols to account for them being present or absent.

.....
.....
.....
.....
.....

Correction Deadline: 11/1/2019

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of the travel logs dated on October 20, 2019 and on October 25, 2019, that three departure times and arrival times were not documented on the log as required.

.....
.....
.....
.....
.....

Correction Deadline: 11/1/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on consultant's review of the travel log dated from October 28, 2019 through October 31, 2019, that the person conducting the second check did not sign off on the log.

.....
.....
.....
.....
.....

Correction Deadline: 10/31/2019

Finding

591-1-1-.36(8) restricts a child's travel time to forty-five minutes on each trip between the Center and destination unless accompanied by the Parent and excluding field trips. It was determined based on review of transportation logs dated from October 16, 2019 through October 31, 2019 that eight (8) of those dates, one (1) to three (3) children were noted for being on the vehicle traveling over forty-five minutes. Children were noted traveling between forty-six minutes to sixty minutes.

.....
.....
.....
.....
.....
.....
Correction Deadline: 11/1/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position. Six (6) of six (6) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2013.

Staff Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 09/01/2019	
Staff # 2	Met
Date of Hire: 10/08/2019	
Staff # 3	Met
Date of Hire: 09/11/2019	
Staff # 4	Met
Date of Hire: 10/28/2019	
Staff # 5	Not Met
Date of Hire: 02/20/2001	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 6	Not Met
Date of Hire: 02/18/2019	

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Eighteen (18) of eighteen(18) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. Two (2) of two (2) volunteer staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(3) - Consultant discussed with the new Director that all new hires must complete the Health and Safety Orientation within 90 days of their hire date.

Correction Deadline: 11/30/2019

Technical Assistance

591-1-1-.33(5) - Consultant discussed with the Director and Owner that all staff are required to obtain the 10 annual on going training. The program will ensure that all staff that continued with the new ownership will complete 2019 annual on going training.

Correction Deadline: 12/31/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date for classrooms A and B with the diapering changing tables facing the walls. A supervision plan was also created on this date for the playground due to their shape. Please ensure staff properly supervise children at all times.