



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/10/2019 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 2:50 PM

CCLC-51774

Kidzz Choice Academy Inc.

2062 Childress Drive SW Atlanta, GA 30311 Fulton County
 (404) 907-4220 kidzzca2019@gmail.com

Mailing Address
 Same

Regional Consultant

Jennifer Salies

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jennifer.salies@decals.ga.gov

Joint with: Lisa Johnson

Quality Rated: No

Compliance Zone Designation		
09/10/2019	Complaint Investigation & Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-L/3 and up	Three Year Olds and Four Year Olds	1	8	C	21	C	NA	NA	Breakfast
Main	B-R/6wks-2 years	Infants and One Year Olds	1	5	C	12	C	NA	NA	Feeding, Nap, Free Play
Total Capacity @35 sq. ft.: 29			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Building Department				
Total # Children this Date: 13			Total Capacity @35 sq. ft.: 29			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground All Ages	62	C

Comments

Final Renewable License not issued on this date. Facility does not carry Liability Insurance. Consultant discussed Rules and Regulations on this date.

Plan of Improvement: Developed This Date 09/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



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Findings Report

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's files, that five (5) of five (5) files were incomplete in that they were missing the child's doctor information such as address, phone number and missing the complete address to whom the child may be released.

POI (Plan of Improvement)

Center staff will develop a plan that includes reviewed all documents prior to children starting to ensure that the forms are filled out completely.

Correction Deadline: 9/10/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Final Renewable License not issued on this date due to citations.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on consultant's observation that two (2) electrical outlets were observed uncovered and with in reach of an infant in a crib in classroom B.

POI (Plan of Improvement)

The Center will place the covers over all unused electrical outlets and train staff to check the classrooms prior to children's arrival.

Correction Deadline: 9/10/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation, that the bottom pole on the entrance gate was broken and exposing sharp edges.

POI (Plan of Improvement)

The Center will routinely check the fence and replace the pole at the bottom of the gate.

Correction Deadline: 9/10/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation, that the following hazards existed on the playground:

- Vegetation was growing throughout the chain link fence all around the playground.
- Tree roots were exposed throughout the playground.

POI (Plan of Improvement)

The Center will spray paint the tree roots so that they are visible to the children and staff and cut out all the vegetation growing through the fence.

Correction Deadline: 9/10/2019

Recited on 9/10/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(6)(a) - Consultant discussed the requirements of serving meals at least two (2) hours between each required meal or snack. Consultant arrived at 9:00 a.m. and the children were eating breakfast, then lunch was served at 10:45 a.m. The owner stated that they were behind schedule on this date due to the Initial Licensing Study visit.

Correction Deadline: 9/10/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of medical records, that a child who received over the counter diaper cream did not have any written records of authorization from the child's parents. Consultant observed the staff in classroom B apply diaper cream to an infant on this date.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information.

Correction Deadline: 9/10/2019

Policies and Procedures

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of drills for emergency situations that there was no documentation for the month of August for fire drills.

POI (Plan of Improvement)

The Center will hold the drills monthly as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/15/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the vehicle did not have a fire extinguisher in the vehicle on this date.

POI (Plan of Improvement)

The center purchase and place a fire extinguisher in the vehicle.

Correction Deadline: 9/10/2019

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation of the vehicle on this date, that there were no child passenger restraining seats on the vehicle. Per the transportation agreement forms there were 3 seven year old children and 1 eight year old child that required child passenger restraining seats.

POI (Plan of Improvement)

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

Correction Deadline: 9/11/2019

Finding

591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on review of the transportation logs dated from September 3, 2019 through September 10, 2019, that the facility transported 10 children in a vehicle that had a seating capacity for seven children and one driver.

POI (Plan of Improvement)

The manufacturer's rated seating capacity will not be exceeded and a copy of the manufacturer's seating capacity will be maintained on file at all times. The Center must make more than one trip to transport children to and from school. Transportation times must be noted and the transportation log must be completely filled out. Consultant discussed placing seven children per log to identify each trip that is being made.

Correction Deadline: 9/11/2019

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of transportations files that four (4) of ten (10) children were not documented as loaded/unloaded or absent on the week of September 3, 2019 through September 6, 2019

POI (Plan of Improvement)

The Driver and the Director will schedule a training with the Technical Assistant Unit to complete an in depth training on documentation and submit the training certificate to consultant.

Correction Deadline: 9/16/2019

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle’s interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of the transportation forms dated from September 3, 2019 through September 10, 2019, that the first person check signature and the second person check signature was the same penman ship.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The driver will sign for the first person check and then the Director or designated person will complete the second check and sign themselves.

Correction Deadline: 9/11/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position. Three (3) of three (3) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2018.

Staff Records

Records Reviewed: 4 Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/17/2019	
Staff # 2	Met
Date of Hire: 04/17/2019	
Staff # 3	Met
Date of Hire: 04/16/2019	
Staff # 4	Met

Date of Hire: 04/22/2019

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. Five (5) of five (5) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of staff files, that five (5) of five (5) staff had not completed the face to face cardiopulmonary resuscitation training. All five (5) staff were hired in April of 2019.

POI (Plan of Improvement)

The Center Director will schedule a cardiopulmonary resuscitation training and submit certificates to consultant.

Correction Deadline: 10/10/2019

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on review of staff files that the driver of the vehicle did not have proof of completing the face to face cardiopulmonary resuscitation training.

POI (Plan of Improvement)

The Center will schedule a face to face cardiopulmonary resuscitation training and submit proof of completion to the consultant prior to transporting children.

Correction Deadline: 9/10/2019

591-1-1-.31 Staff(CR) Technical Assistance

Technical Assistance

591-1-1-.31(1)(a) - Consultant discussed with the owner that the Director must be present at the facility at least 80% of the time. On the Initial Licensing Study conducted on April 16, 2019 and on the Initial Licensing Study conducted today, September 10, 2019 the Director was not present during the visits. Further, on the Technical Assistant visit conducted on August 6, 2019, the director did not make herself known to the consultant.

Correction Deadline: 9/10/2019

Technical Assistance

591-1-1-.31(2)(c) - Consultant discussed with the owner on this date about the deadlines for the lead teachers to enroll in an approved program and obtaining their education credential.

Correction Deadline: 9/10/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for classrooms A and B due to their shape. Please ensure staff position themselves to view all children at all times.