



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/19/2020 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:00 AM **Departure:** 11:00 AM

CCLC-51399

A Fun Time-Out

4650 Jimmy Carter Blvd. Suite 111-113 Norcross, GA 30093 Gwinnett County
 (770) 559-3258 bdavis@afuntimeout.com

Mailing Address
 Same

Regional Consultant

Leena Mitchell
 Phone: (706) 433-7111
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 Joint with: Karyn Presley

Quality Rated: ★

Compliance Zone Designation		
11/19/2020	Incident Investigation & Follow Up	Good Standing
11/12/2020	Incident Investigation Closure	Support
10/14/2020	Complaint Closure	Support

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	Infants and One Year Olds	2	10	C	14	C	NA	NA	Free Play
Main	B-2nd Left	Three Year Olds and Four Year Olds and Six Year Olds and Over	3	21	C	34	C	NA	NA	Homework, Centers
Main	C-3rd Back Left		0	0	C	9	C	NA	NA	Not In Use
Main	D-Middle		0	0	C	7	C	NA	NA	Not In Use
Main	F-1st Right Side	Two Year Olds	1	4	C	9	C	NA	NA	Centers
Main	G-Far back right	One Year Olds	1	4	C	9	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			82			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 39			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The incident investigation follow up was conducted virtually due to the COVID-19 Pandemic.

Plan of Improvement: Developed This Date 11/20/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Brittany Davis, Program Official Date

Leena Mitchell, Consultant Date

Karyn Presley, Consultant Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 10/14/2020

Corrected on 11/19/2020

.03(9) - The consultant observed the previous citation to be corrected in that the consultant observed positive learning environment. Staff members stated proper safe handling techniques in order to position and pick up the children.

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 10/14/2020

Corrected on 11/19/2020

.12(1) - The consultant observed the previous citation to be corrected in that the consultant observed that the playground equipment is used in accordance with the manufacturer's instructions or by the age-appropriate group of children. Younger children were not observed on the equipment and staff stated alternative activities for children under three-years-old.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/15/2020

Corrected on 11/19/2020

.25(3) - The consultant observed the previous citation to be corrected in that the consultant observed the automated door lock mechanism to be controlled by a on/off switch under the desk.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 11/12/2020

Corrected on 11/19/2020

.26(9) - The consultant observed the previous citation to be corrected in that the consultant observed no active or inactive ant beds on the playground. Provider stated proper pest control strategies to treat insects. Consultant observed pest control equipment and supplies, along with playground monitoring protocol.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/14/2020

Corrected on 11/19/2020

.15(5) - The consultant observed the previous citation to be corrected in that the consultant observed the center to document changes to their menu. Please remember to have changes posted for parents to see.

Correction Deadline: 10/14/2020

Corrected on 11/19/2020

.15(8) - The consultant observed the previous citation to be corrected in that the consultant observed the center had allergy lists posted and stated they are complying with the dietary restrictions for required children.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Correction Deadline: 10/14/2020

Corrected on 11/19/2020

.29(3) - The consultant observed the previous citation to be corrected in that the center Director stated an understanding of required reporting during the follow up visit.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 10/12/2020

Staff # 2 Met

Date of Hire: 09/08/2020

Staff # 3 Met

Date of Hire: 10/12/2019

Staff # 4 Met

Date of Hire: 11/14/2020

Staff # 5 Met

Date of Hire: 09/08/2020

Staff # 6 Met

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Date of Hire: 10/04/2020

Staff # 7 Met

Date of Hire: 09/14/2020

Staff # 8 Met

Staff # 9 Met

Date of Hire: 08/21/2020

Staff # 10 Met

Date of Hire: 09/17/2020

Staff # 11 Met

Date of Hire: 09/08/2020

Staff # 12 Met

Date of Hire: 09/05/2020

Staff # 13 Met

Date of Hire: 10/19/2020

Staff # 14 Met

Date of Hire: 01/27/2020

Staff # 15 Met

Date of Hire: 10/30/2020

Staff # 16 Met

Date of Hire: 09/14/2020

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on consultants observation staff member number #15, hired on October 30, 2020 had a satisfactory National Records Check Determination on file, but was unsupervised in classroom G with four one-year-old children. The Director stated that staff member number #15 has worked alone in the one-year-old room for approximately two weeks.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

The consultant discussed consequences of repeating CBC citations with the Director. The Director stated that the staff member would be supervised at all times from the visit date forward.

Correction Deadline: 11/20/2020

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 8/25/2020

Corrected on 11/19/2020

.32(7) - The consultant observed the previous citation to be corrected in that the consultant observed the children to be supervised during the follow up visit. The Director stated they now had a school age teacher who supervises the school age classroom at all times.