



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/30/2019    **VisitType:** Initial Licensing Study    **Arrival:** 11:00 AM    **Departure:** 2:30 PM

**CCLC-51079**

**Matthew Reardon Early Learning Academy**

11500 Middleground Road Savannah, GA 31419 Chatham County  
(912) 228-8147 ctores@matthewreardon.org

**Regional Consultant**

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

Brianne.Walters@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
08/30/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A		0	0	C	16	C	NA	NA		
Main	B		0	0	C	21	C	NA	NA		
Main	C		0	0	C	22	C	NA	NA	Lunch	
Main	D		0	0	C	22	C	NA	NA		
Total Capacity @35 sq. ft.:			49			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Building Department
Total # Children this Date:			0			Total Capacity @35 sq. ft.:			49		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	27	C
Main	B	26	C

**Comments**

The program was issued permission to operate this date. The program did have liability insurance.

Plan of Improvement: Developed This Date 08/30/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Ciarra Torres, Program Official

Date

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Brianne Walters, Consultant

Date



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### Findings Report

**Date:** 8/30/2019 **VisitType:** Initial Licensing Study **Arrival:** 11:00 AM **Departure:** 2:30 PM

#### CCLC-51079

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Comment

Cabinets and cubbies in the rooms were secured so they could not be pushed or pulled over.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities. No pool on site.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

The program has the following capacity limitations: Based on the City of Savannah Business Approval letter dated August 27, 2019, the center capacity is limited to 49 children.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

All other programs located on the property are maintained separate from the child care learning center. All programs are located in different buildings and have no direct access to the child care learning center building.

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Comment

The bolts that were protruding towards the playgrounds at the gates and corners of chain link fencing were cut and sanded, and the protruding metal rebar was cut and covered so that it did not present a hazard on Playground A.

The playgrounds had a variety of equipment and play materials for all ages to be served.

**Correction Deadline: 9/6/2019**

**Technical Assistance**

Discussed the protruding metal piece on Playground A should be made inaccessible.

**Correction Deadline: 9/9/2019**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Lunches will be brought from home by each child. The program will have supplemental food on hand in the event that a lunch does not contain all components.

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3  
Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing requirements for diapering were discussed during the visit.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing discussed.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed and regulations regarding proper discipline were discussed with the director on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Please include address of destinations on transportation checklist.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats and cots, sheets and blankets were observed on this date.

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**Staff Records**

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**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 08/30/2019

Staff # 2 Met

Date of Hire: 08/30/2019

Staff # 3 Met

Date of Hire: 08/30/2019

Staff # 4 Met

Date of Hire: 08/30/2019

Staff # 5 Met

Date of Hire: 08/30/2019

Staff # 6 Met

Date of Hire: 08/30/2019

**Staff Credentials Reviewed: 2**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete for 15 current staff.

**591-1-1-.33 Staff Training****Met****Comment**

Discussed: Health and Safety Training and CPR/First Aid is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within a total of 24 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Proper ratios and classroom capacities were discussed with the director on this date.

**Comment**

Supervision requirements were discussed. A supervision plan was created on this date for using the hall restroom.