



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/28/2020    **VisitType:** Licensing Study    **Arrival:** 4:30 PM    **Departure:** 6:30 PM

**CCLC-50960**

**Leadership and Learning**

569 Martin Luther King, Jr. Drive, NW Atlanta, GA 30314 Fulton County  
 (404) 420-5800 zarinahw@ecdcllc.org

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

**Mailing Address**

569 Martin Luther King Jr. Drive, NW  
 Atlanta, GA 30314

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
09/28/2020	Licensing Study	Good Standing
07/24/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes				
Main	Room A (#1)		0	0	C	6	C	NA	NA	Not In Use				
Main	Room B (#2)	One Year Olds	2	3	C	8	C	NA	NA	Floor Play, Diapering				
Main	Room C (#3)	Two Year Olds	2	2	C	12	C	NA	NA	Art				
Main	Room D (#4)		0	0	C	22	C	NA	NA	Not In Use				
Main	Room E (#5)		0	0	C	22	C	NA	NA	Not In Use				
Main	Room F (#6)	PreK	3	13	C	25	C	NA	NA	Transitioning, Centers				
Total Capacity @35 sq. ft.:			95			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Amount of Equipment Available			
Total # Children this Date:			18			Total Capacity @35 sq. ft.:			95			Total Capacity @25 sq. ft.:	0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool Playground	95	C
Main	Toddler Playground	23	C

**Comments**

An Administrative Review was conducted on September 28, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 29, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 09/28/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Zarinah Winston, Program Official

Date

---

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/28/2020    **VisitType:** Licensing Study    **Arrival:** 4:30 PM    **Departure:** 6:30 PM

#### CCLC-50960

#### Leadership and Learning

569 Martin Luther King, Jr. Drive, NW Atlanta, GA 30314 Fulton County  
(404) 420-5800 zarinahw@ecdcllc.org

#### Mailing Address

569 Martin Luther King Jr. Drive, NW  
Atlanta, GA 30314

#### Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Evaluated

#### Comment

591-1-1-.03(2) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 9/28/2020**

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. Discussed rotating toys to support the procedures of daily disinfecting.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Children Records were observed during an administrative review. Please ensure the following is maintained on file for authorized release persons: Name, complete address, telephone number, relationship to the child, relationship to the parent or guardian, and other identifying information.

**Correction Deadline: 9/28/2020**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an appropriate number of children observed in center this date, and the center was in compliance with the licensed capacity.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Evaluated**

**Comment**

Playground not observed on this date due to inclement weather. A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Health and Hygiene**

**591-1-1-.07 Children's Health**

**Met**

**Comment**

591-1-1-.07(5) - -A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 9/28/2020**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to assist children to wash hands. Staff stated proper knowledge of the rules.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

During an administrative review documentation for medication dispensing observed complete.

<b>Policies and Procedures</b>
--------------------------------

**591-1-1-.21 Operational Policies & Procedures**

**Not Evaluated**

**Comment**

591-1-1-.21(3) -A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.27 Posted Notices**

**Not Evaluated**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.29 Required Reporting**

**Not Evaluated**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Discussed reporting requirements. New regulations were sent to the center via email this date.

<b>Safety</b>
---------------

**591-1-1-.05 Animals**

**Not Evaluated**

**Comment**

-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**591-1-1-.11 Discipline(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Staff displayed knowledge of appropriate discipline techniques.

**591-1-1-.13 Field Trips(CR)**

**Not Evaluated**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
---

**Technical Assistance**

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. Infants were not in care this date, however, during the virtual walk through SIDS and infant sleeping position was discussed.

**Staff Records****Records Reviewed: 60****Records with Missing/Incomplete Components: 3**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/27/2019	
Staff # 3	Met
Date of Hire: 08/21/2019	
Staff # 4	Met
Date of Hire: 08/21/2019	
Staff # 5	Met
Date of Hire: 08/29/2019	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 10/09/2019	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 03/25/2019	
Staff # 10	Met
Date of Hire: 08/29/2019	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 08/22/2019	
Staff # 13	Met
Date of Hire: 09/03/2019	
Staff # 14	Met
Date of Hire: 08/30/2019	
Staff # 15	Met

Date of Hire: 08/29/2019

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 08/21/2017

Staff # 19 Met

Date of Hire: 09/01/2015

Staff # 20 Met

Staff # 21 Met

Date of Hire: 08/21/2019

Staff # 22 Met

Staff # 23 Met

Date of Hire: 08/21/2019

Staff # 24 Met

Date of Hire: 08/29/2019

Staff # 25 Met

Date of Hire: 09/17/2019

Staff # 26 Met

Date of Hire: 07/27/2015

Staff # 27 Met

Staff # 28 Met

Staff # 29 Met

Date of Hire: 08/23/2019

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Staff # 33 Met

Date of Hire: 08/01/2014

Staff # 34 Met

Staff # 35 Date of Hire: 03/08/2019	Met
Staff # 36 Date of Hire: 09/23/2019	Met
Staff # 37 Date of Hire: 02/28/2019	Met
Staff # 38 Date of Hire: 04/11/2018 <u>"Missing/Incomplete Components"</u> .14(2)-First Aid Missing,.14(2)-CPR missing	Not Met
Staff # 39 Date of Hire: 09/23/2019	Met
Staff # 40 Date of Hire: 08/29/2019	Met
Staff # 41 Date of Hire: 02/05/2018	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45 Date of Hire: 08/29/2019	Met
Staff # 46 Date of Hire: 08/09/2019	Met
Staff # 47 Date of Hire: 08/27/2019	Met
Staff # 48 Date of Hire: 09/06/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 49 Date of Hire: 08/21/2019	Met

**Records Reviewed: 60**

**Records with Missing/Incomplete Components: 3**

Staff # 50	Met
Staff # 51 Date of Hire: 09/03/2019	Met
Staff # 52 Date of Hire: 08/24/2019	Met
Staff # 53 Date of Hire: 08/27/2019	Met
Staff # 54	Met
Staff # 55 Date of Hire: 08/28/2019	Met
Staff # 56	Met
Staff # 57 Date of Hire: 08/15/2019	Met
Staff # 58 Date of Hire: 07/10/2019 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 59	Met
Staff # 60	Met

**Staff Credentials Reviewed: 9**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback.Criminal record checks were observed to be complete.

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

During an administrative review evidence observed of more than 50% of center staff certified in First Aid and CPR. It was discussed that staff with training that expired during COVID-19 would obtain recertification within the week.

---

**591-1-1-.33 Staff Training** **Not Met**

**Comment**

Documentation observed of required staff training observed for all staff during an administrative review. Additionally, documentation of required Health and Safety Orientation training was observed for all direct care staff and the Director.

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined during an administrative review of staff records that nutrition training was not on file for the Director.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 10/28/2020**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

---

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.