



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/18/2019    **VisitType:** Initial Licensing Study    **Arrival:** 9:10 AM    **Departure:** 1:15 PM

**CCLC-50904**

**Castial Academy LLC**

2002 Providence Rd. Statham, GA 30666 Barrow County  
(678) 770-6877 castialacademy@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

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jennifer.salies@decal.ga.gov

Joint with: Chrissy Powell

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/18/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Left/ GA pre-K	PreK	2	20	C	27	C	38	C	Centers
Main	B Right/ 6wks - 2 years	Infants and Two Year Olds	1	4	C	16	C	NA	NA	Free Play, Feeding
Main	C Back/ 3's and 4's	Three Year Olds and Four Year Olds	2	10	C	9	NC	13	C	Centers
Total Capacity @35 sq. ft.: 52						Total Capacity @25 sq. ft.: 67				
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 67				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Right - All Ages	69	C

**Comments**

Final License not issued on this date. Pending Fire Marshal and Zoning. Consultant discussed the new requirements for Criminal Background Checks on this date. The facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 04/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Diego Castiblanco, Program Official Date

Jennifer Salies, Consultant Date

Chrissy Powell, Consultant Date



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### Findings Report

**Date:** 4/18/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:10 AM **Departure:** 1:15 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Please be mindful to complete all required information including the address to whom the child is released.

**Correction Deadline: 4/18/2019**

**591-1-1-.06 Bathrooms****Met****Comment**

591-1-1-.06(2) Variance submitted on this date for classroom B to access the bathrooms in classroom C.

**Correction Deadline: 5/18/2019**

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Comment**

No hazards observed accessible to children on this date.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that hazards existed in that there was chipped siding along the back wall of the building on playground A.

**POI (Plan of Improvement)**

The Center will add flex tape over the chipped siding.

**Correction Deadline: 5/16/2019**

**Technical Assistance**

591-1-1-.25(6) - Please ensure that children ages one (1) and two (2) years old have access to personal items. Consultant suggested adding hooks at their level at the entry of the classroom.

**Correction Deadline: 5/18/2019**

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on the consultant's observation that the climbing structure was not anchored as required on Playground A.

**POI (Plan of Improvement)**

The Center will anchor the climbing structure with anchoring nails.

**Correction Deadline: 5/16/2019**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation that the swings and climbing structure lacked resilient surface within the fall zone on playground A.. The fall zone behind the swing measured seventeen (17) feet and nine (9) inches when eighteen (18) feet are required and measured seventeen (17) feet in front of the swings when eighteen (18) feet is required. The fall zone around the climbing structure measured three (3) feet when six (6) feet is required.

**POI (Plan of Improvement)**

The Center will increase the fall zones in front and behind the swings and the climbing structure.

**Correction Deadline: 5/16/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that hazards existed on playground A, in that there were exposed tree roots along the back of the playground, exposed concrete edges at the base of building on the right side, and vegetation growing through the fence.

**POI (Plan of Improvement)**

The Center will spray paint the tree roots so that they are visible, cover the concrete edges with dirt, and pull out the vegetation from the fence.

**Correction Deadline: 5/16/2019**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on consultant's observation that two (2) packs of hamburger buns had an expiration date of April 17, 2019 on the counter.

**POI (Plan of Improvement)**

Center Staff will ensure that all food is thrown out and not served to the children after the expiration date.

**Correction Deadline: 4/18/2019**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed dated from April 1, 2019 through April 18, 2019.

<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

Discussed SIDS and infant sleeping position. Two (2) of two (2) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012.

**Staff Records****Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/28/2018	
Staff # 2	Met
Date of Hire: 08/01/2008	
Staff # 6	Met
Date of Hire: 08/10/2018	
Staff # 7	Met
Date of Hire: 08/24/2016	
Staff # 8	Met
Date of Hire: 09/18/2014	
Staff # 9	Met
Date of Hire: 12/01/2007	
Staff # 12	Met
Date of Hire: 04/23/2018	
Staff # 13	Met
Date of Hire: 08/01/2018	
Staff # 14	Met
Date of Hire: 11/29/2018	

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Staff # 3	Met
Date of Hire: 04/08/2019	
Staff # 4	Met
Date of Hire: 03/08/2019	
Staff # 5	Met
Date of Hire: 03/22/2019	
Staff # 10	Met

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 04/16/2019

Staff # 11

Met

Date of Hire: 03/08/2019

**Staff Credentials Reviewed: 14**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete. Twelve (12) of twelve (12) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

591-1-1-.32(4)(b) A variance was submitted on this date for classroom B to cross through classroom C to access the playground safely.

**Correction Deadline: 4/18/2019**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A supervision plan was created on this date for classroom B for the distance to the bathroom.