



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/9/2019    **VisitType:** Initial Licensing Study    **Arrival:** 9:40 AM    **Departure:** 2:40 PM

**CCLC-50660**

**Early Enrichment Center**

3160 Washington Road East Point, GA 30344 Fulton County  
(404) 968-9634 earlyenrichmentcenters@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Jessica Bailey  
Phone: (678) 891-4934  
Fax: (770) 357-3233  
jessica.bailey@decal.ga.gov  
Joint with: Lisa Chandler

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/09/2019	Initial Licensing Study	NA	
03/01/2019	Complaint Closure	Good Standing	
03/01/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	8	C	NA	NA	
Main	B		0	0	C	6	C	NA	NA	
Main	C		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 24						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 24			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	54	C

**Comments**

Plan of Improvement: Developed This Date 05/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

\_\_\_\_\_  
Cherise Weathers, Program Official Date

\_\_\_\_\_  
Jessica Bailey, Consultant Date

\_\_\_\_\_  
Lisa Chandler, Consultant Date



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### Findings Report

**Date:** 5/9/2019    **VisitType:** Initial Licensing Study    **Arrival:** 9:40 AM    **Departure:** 2:40 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on consultant's observation that a cable box and speaker were located on a shelf under the television in Classroom A and not secured to the wall. Additionally, the consultant observed a speaker in Classroom C to be located on a shelf under the television and not secured to the wall.

**POI (Plan of Improvement)**

The Center will secure the cable box and speakers to the shelf below the television with industrial strength velcro.

**Correction Deadline: 5/10/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Children's records were not observed on this date due to no children being enrolled.

### Facility

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity was limited to 18 children per Fire Marshall Certificate of Occupancy.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that a four (4) inch hole was found to be in the drywall behind the door in the bathroom located beside classroom C. Additionally, the consultant observed two push pins in classroom A that were holding up a poster within children's reach. Further, the consultant observed a cable outlet in classroom C to be at the child's level protruding from the wall in the dramatic play area, creating a hazard to children.

**POI (Plan of Improvement)**

The Center will remove push pins from the wall and replace with tape. The center will patch and replace the existing drywall that is damaged in the bathroom. Further, the center will remove the cable outlet in classroom C and cover the area to make it inaccessible to children.

**Correction Deadline: 5/13/2019****Technical Assistance**

591-1-1-.25(7) - Please ensure that the kitchen door remains closed at all time and is locked when not in use. The storage area adjacent to classroom A has a gate that is not four (4) feet in height. Please ensure that items stored in this area are appropriate for children.

**Correction Deadline: 5/9/2019**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

591-1-1-.26(3) requires that the playground be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas. A supervision plan was developed on this date for the route taken by all classrooms to the playground.

**Correction Deadline: 6/8/2019****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that a five (5) inch gap was present between the back gate and fence. Additionally, the consultant observed a five (5) inch gap between the front gate and fence. Further, the consultant observed a gap between the fence and building located along the route to the playground that was five (5) and a half inches wide. Further, bolts were observed in all fence gates to be protruding more than two threads. The consultant observed vegetation to be growing through the playground fence.

**POI (Plan of Improvement)**

The Center will repair fence to remove gaps that are greater than three (3) and a half inches wide. The center will flip bolts in the fence gates so that they are facing outward from the playground and inaccessible to children. The center will remove vegetation from the fence and routinely monitor the area for new growth.

**Correction Deadline: 5/24/2019**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that the playground does not have adequate materials available to children.

**POI (Plan of Improvement)**

The Center will purchase and provide a variety of age-appropriate equipment.

**Correction Deadline: 5/24/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation, that the following hazards were present on the playground:

- Two metal pipes were protruding from the ground.
- A sharp piece of metal located on the building beside the back fence gate.
- Shingles were found to be present on the pathway to the playground.
- Pine straw, pine cones, and sticks were littered throughout playground.
- A large tree stump was present in the back right corner.
- Several large roots were found to be protruding from the ground.
- A large hole in the wall that leads to the basement, found on the route to the playground
- A water spicket protruding from the wall on the route to the playground.

**POI (Plan of Improvement)**

The center will remove the metal pipes protruding from the ground, as will as the sharp piece of metal on the building. The center will remove hazards from the area such as shingles, pine straw, pine cones, and sticks. The center will spray paint roots and the tree stump to make them easily identifiable. The center will place a cover over the open hole in the wall that leads to the basement. The center will place a cover around the water spicket on the wall.

**Correction Deadline: 5/24/2019**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

**Met**

**Comment**

There were no children enrolled in the program on this date. The center will only be caring for children ages three (3) through twelve (12).

### 591-1-1-.17 Hygiene(CR)

**Not Met**

**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

**Finding**

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based on consultant's observation that the trash cans in both bathrooms did not contain a plastic liner.

**POI (Plan of Improvement)**

The Center will ensure that containers are lined with plastic liners and have tight-fitting covers.

**Correction Deadline: 5/9/2019**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.27 Posted Notices****Not Met****Finding**

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on consultant's observation that the following posted notices were missing from the center:

- A copy of licensing rules and regulations
- Persons responsible for administration of center in director's absence

**POI (Plan of Improvement)**

The Center will post the notices as required and ensure they remain posted.

**Correction Deadline: 5/9/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

There were no children enrolled on this date. Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation. If the center decides to provide transportation in the future, the director will contact the regional consultant. Director and staff involved with transportation operations will obtain the required two hour transportation training.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 1**

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Staff # 1

Not Met

Date of Hire: 04/26/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2

Met

Date of Hire: 02/12/2019

Staff # 3

Met

Date of Hire: 02/12/2019

Staff # 4

Met

Date of Hire: 02/12/2019

**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Not Met**

**Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined that one (1) of four (4) current staff members possess current CPR or first aid certification; this includes the director.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 6/8/2019**

**591-1-1-.24 Personnel Records**

**Not Met**

**Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on consultant's review of records that the following items were missing from employee records:

- Staff #4: .14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing
- Staff #3: .14(2)-CPR missing,.14(2)-First Aid Missing,.24(1)-Evidence of Orientation Missing,.24(1)-Education Experience Missing
- Staff #2: .24(1)-10 Yr. Work History Missing,.24(1)-Address Missing,.24(1)-DOB Missing,.24(1)-Education Experience Missing,.24(1)-Evidence of Orientation Missing,.24(1)-Name Missing,.24(1)-No Record,.24(1)-Phone Number Missing,.24(1)-SSN Missing,.24(1)-Work Experience Missing,.14(2)-CPR missing,.14(2)-First Aid Missing
- Staff #1: .24(1)-Evidence of Orientation Missing

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 5/14/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.