



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/10/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:20 AM

CCLC-50326

Primrose School of Johns Creek Northwest

11130 Jones Bridge Rd. Alpharetta, GA 30022 Fulton County
 (770) 664-8911 jammopur@hotmail.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

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latoya.longshore@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/10/2021	Licensing Study	Good Standing	
05/04/2021	Complaint Closure	Good Standing	
04/22/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Front-Infants	One Year Olds	3	9	C	13	C	NA	NA	Outside
Main	B-1L Back-Infants	Infants	2	2	C	12	C	NA	NA	Nap
Main	C-2L-Young Toddlers	Two Year Olds	2	10	C	15	C	NA	NA	Art
Main	D-Front Middle-Early Preschool	Two Year Olds	3	20	C	29	C	NA	NA	Music
Main	E-Back Right-4's & Up	PreK	1	14	C	25	C	34	C	Outside
Main	F-2R Front-Preschool-Front	Three Year Olds	2	16	C	22	C	31	C	Outside
Main	G-2R Back-Preschool	Three Year Olds	2	17	C	21	C	30	C	Centers
Main	H-1R Front- Pre K	PreK	2	14	C	18	C	NA	NA	Centers
Main	I-1R Back-Pre K	PreK	2	17	C	18	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 173			Total Capacity @25 sq. ft.: 175							
Total # Children this Date: 119			Total Capacity @35 sq. ft.: 173			Total Capacity @25 sq. ft.: 175		Building @25 capacity limited by Insufficient Toilets/Sinks		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Field	38	C
Main	Infants	8	C
Main	Preschool	34	C
Main	Toddlers	36	C

Comments

An Administrative Review was conducted on September 10, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 10, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/10/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Pushpa Mopur, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

	Safety
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591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

	Staff Records
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Records Reviewed: 38

Records with Missing/Incomplete Components: 2

Staff # 1	Met
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Date of Hire: 01/21/2021

Staff # 2	Met
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Date of Hire: 08/14/2020

Staff # 3	Met
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Date of Hire: 04/19/2021

Staff # 4	Met
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Date of Hire: 04/09/2019

Staff # 5	Met
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Records Reviewed: 38**Records with Missing/Incomplete Components: 2**

Date of Hire: 08/09/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 07/26/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 06/02/2021

Staff # 8

Met

Date of Hire: 08/09/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Not Met

Date of Hire: 07/01/2021

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10

Met

Date of Hire: 08/28/2017

Staff # 11

Met

Date of Hire: 06/01/2020

Staff # 12

Met

Date of Hire: 05/17/2021

Staff # 13

Met

Date of Hire: 08/09/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14

Met

Date of Hire: 06/14/2021

Staff # 15

Met

Date of Hire: 08/03/2020

Staff # 16

Met

Date of Hire: 08/23/2013

Staff # 17

Met

Date of Hire: 11/21/2019

Staff # 18

Met

Date of Hire: 06/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 38**Records with Missing/Incomplete Components: 2**

Staff # 19	Met
Date of Hire: 08/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20	Met
Date of Hire: 12/14/2018	
Staff # 21	Met
Date of Hire: 12/14/2018	
Staff # 22	Met
Date of Hire: 06/21/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 08/10/2020	
Staff # 24	Met
Date of Hire: 04/01/2021	
Staff # 25	Met
Date of Hire: 01/05/2021	
Staff # 26	Met
Date of Hire: 07/12/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 02/27/2020	
Staff # 28	Met
Date of Hire: 04/12/2021	
Staff # 29	Met
Date of Hire: 04/19/2021	
Staff # 30	Met
Date of Hire: 01/03/2020	
Staff # 31	Met
Date of Hire: 07/14/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 32	Met
Date of Hire: 07/05/2019	
Staff # 33	Met

Records Reviewed: 38**Records with Missing/Incomplete Components: 2**

Date of Hire: 09/03/2019

Staff # 34

Not Met

Date of Hire: 08/02/2021

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 35

Met

Date of Hire: 11/20/2017

Staff # 36

Met

Date of Hire: 08/17/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 37

Met

Date of Hire: 08/04/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 38

Met

Date of Hire: 05/10/2021

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of staff records, staff #9 and staff #34 were not electronically ported with the most recently issued determination letter prior to being hired.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will create a staff checklist to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will update staff list to ensure Comprehensive Records Check rules are maintained.

Correction Deadline: 9/10/2021**591-1-1-.31 Staff(CR)****Met****Correction Deadline: 5/7/2021****Corrected on 9/10/2021****Previous citation corrected.**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Staff observed to provide direct supervision and be attentive to children's needs.