



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2019 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 11:15 AM **Departure:** 4:00 PM

CCLC-50326

Primrose School of Johns Creek Northwest

11130 Jones Bridge Rd. Alpharetta, GA 30022 Fulton County
 (770) 664-8911 jammopur@hotmail.com

Regional Consultant

Neli Todorova

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Mailing Address
 Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/26/2019	Incident Investigation/Monitoring Visit	Good Standing	
01/10/2019	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Front-Infants	Infants	1	4	C	13	C	NA	NA	Nap
Main	B-1L Back-Infants	Infants	1	3	C	12	C	NA	NA	Floor Play
Main	C-2L-Young Toddlers	One Year Olds	2	10	C	15	C	NA	NA	Lunch
Main	D-Front Middle-Early Preschool	Two Year Olds	2	13	C	29	C	NA	NA	Transitioning
Main	E-Back Right-4's & Up	Four Year Olds	1	8	C	25	C	34	C	Circle Time
Main	F-2R Front-Preschool-Front	Three Year Olds	1	11	C	22	C	31	C	Centers
Main	G-2R Back-Preschool	Four Year Olds	1	13	C	21	C	30	C	Centers
Main	H-1R Front- Pre K	PreK	2	22	C	18	NC	NA	NA	Lunch
Main	I-1R Back-Pre K	PreK	2	18	C	18	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 173			Total Capacity @25 sq. ft.: 175							
Total # Children this Date: 102			Total Capacity @35 sq. ft.: 173		Total Capacity @25 sq. ft.: 175		Building @25 capacity limited by Insufficient Toilets/Sinks			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Field	38	C
Main	Infants	8	C
Main	Preschool	34	C
Main	Toddlers	36	C

Comments

The purpose of this visit is to follow up on visit from 1/4/19 and to conduct a complaint investigation.

Plan of Improvement: Developed This Date 04/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Pushpa Mopur, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms Met

Correction Deadline: 2/9/2019

Corrected on 4/26/2019

.06(4) - Previous citation corrected on this date as all exhausts in the bathroom were observed to be operating.

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

Comment

The center had submitted a variance/waiver application for the capacity of the Pre K classroom.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

Please ensure that the mats under the slides and the slides are flush with the resilient surface or removed so they do not present a tripping hazard.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 1/10/2019

Corrected on 4/26/2019

.17(8) - Previous citation corrected as staff stated proper knowledge.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

Please ensure that emergency medication documentation is complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

The vehicles had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the driver and one staff involved in transporting the children did not have evidence of current Transportation training on file.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/26/2019

Recited on 4/26/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Technical Assistance

591-1-1-.30(4) - Please ensure that the cots are covered with a sheet when stored in the classroom and inaccessible to the children.

Correction Deadline: 4/26/2019

Staff Records**Records Reviewed: 26****Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 04/05/2019	
Staff # 2	Met
Date of Hire: 10/15/2018	
Staff # 3	Met
Date of Hire: 07/31/2017	
Staff # 4	Met
Date of Hire: 12/19/2018	
Staff # 5	Met
Date of Hire: 08/28/2017	
Staff # 6	Met
Date of Hire: 08/02/2018	
Staff # 7	Met
Date of Hire: 08/01/2012	
Staff # 8	Met
Date of Hire: 04/13/2018	
Staff # 9	Met
Date of Hire: 09/17/2018	
Staff # 10	Met
Date of Hire: 02/18/2019	
Staff # 11	Met
Date of Hire: 08/28/2018	
Staff # 12	Met
Date of Hire: 03/21/2017	
Staff # 13	Met
Date of Hire: 01/22/2024	

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14	Not Met
Date of Hire: 03/30/2015	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing, .36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 15	Not Met
Date of Hire: 08/13/2018	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing, .36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 16	Met
Date of Hire: 01/19/2019	
Staff # 17	Met
Date of Hire: 10/08/2018	
Staff # 18	Met
Date of Hire: 12/19/2018	
Staff # 19	Met
Date of Hire: 07/30/2018	
Staff # 20	Met
Date of Hire: 11/20/2017	
Staff # 21	Met
Date of Hire: 03/13/2019	
Staff # 22	Met
Date of Hire: 01/21/2019	
Staff # 23	Met
Date of Hire: 05/10/2018	
Staff # 24	Met
Date of Hire: 04/05/2019	
Staff # 25	Met
Date of Hire: 02/27/2019	
Staff # 26	Met
Date of Hire: 04/15/2019	

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

The Director reported eight new staff. Comprehensive Criminal record checks were observed to be complete for 24 staff. There is two staff with National Satisfactory Background check clearance. Consultant discussed that staff without comprehensive background check needs to be supervised by staff with comprehensive background check.

591-1-1-.33 Staff Training	Technical Assistance
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Technical Assistance

591-1-1-.33(2) - Please ensure that staff has complete orientation documentation in their files.

Correction Deadline: 4/26/2019

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.