



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2019 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:00 PM

CCLC-49750

Legacy Academy for Children

5390 Flynn Crossing Drive Alpharetta, GA 30005 Forsyth County
 (770) 475-1011 kim@legacyacademy.com

Regional Consultant

Mandi Sloan

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 mandi.sloan@decal.ga.gov

Mailing Address

5390 Flynn Crossing Dr.
 Alpharetta, GA 30005

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2019	Monitoring Visit	Good Standing	
11/20/2018	Complaint Closure	Good Standing	
11/20/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	1	C	12	C	NA	NA	Floor Play
Main	1R	Four Year Olds	1	7	C	30	C	NA	NA	Circle Time
Main	2L	One Year Olds	1	6	C	12	C	NA	NA	Floor Play
Main	2R	PreK	2	18	C	30	C	NA	NA	Centers,Snack
Main	3L	Two Year Olds	2	14	C	20	C	NA	NA	Music
Main	3R	PreK	2	20	C	22	C	NA	NA	Snack
Main	4L	Three Year Olds	1	13	C	20	C	NA	NA	Circle Time
Main	Center Left		0	0	C	20	C	NA	NA	
Main	Center RT	PreK	2	15	C	20	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 186					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 94					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	42	C
Main	Playground B	100	C
Main	Playground C	152	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: Developed This Date 03/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kim Schneider, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to ensure children's back packs are checked each day as parents begin to send in lotion and sunscreen.

Correction Deadline: 3/28/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence gate separating the right and back playgrounds has come off it's top hinge.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/28/2019

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to ensure dirt is replaced where it is washing away around the back patio to prevent exposed sharp edges of concrete.

Correction Deadline: 3/28/2019

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to ensure the door mats and outdoor rugs and laid flat to prevent a tripping hazard.

Correction Deadline: 3/28/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant provided program with the Department's form to document fire, tornado and other emergency situation drills.

Correction Deadline: 4/2/2019

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Transportation checklists were discussed with the director in that consultant suggested marking morning transportation as N/A as morning transportation is not being conducted.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/09/2007	
Staff # 6	Met
Date of Hire: 11/07/2007	
Staff # 7	Met
Date of Hire: 08/01/2018	
Staff # 10	Met
Date of Hire: 04/28/2016	
Staff # 12	Met
Date of Hire: 09/02/2009	
Staff # 18	Met
Date of Hire: 01/17/2017	
Staff # 19	Met
Date of Hire: 08/01/2018	
Staff # 22	Met
Date of Hire: 05/31/2016	

Records Reviewed: 22**Records with Missing/Incomplete Components: 0**

Staff # 2	Met
Date of Hire: 11/07/2018	
Staff # 3	Met
Date of Hire: 08/01/2018	
Staff # 4	Met
Date of Hire: 08/01/2018	
Staff # 5	Met
Date of Hire: 10/01/2018	
Staff # 8	Met
Date of Hire: 01/07/2019	

Records Reviewed: 22**Records with Missing/Incomplete Components: 0**

Staff # 9 Date of Hire: 08/01/2018	Met
Staff # 11 Date of Hire: 08/01/2018	Met
Staff # 13 Date of Hire: 08/01/2018	Met
Staff # 14 Date of Hire: 08/01/2018	Met
Staff # 15 Date of Hire: 01/15/2019	Met
Staff # 16 Date of Hire: 08/02/2018	Met
Staff # 17 Date of Hire: 08/31/2018	Met
Staff # 20 Date of Hire: 08/01/2018	Met
Staff # 21 Date of Hire: 01/14/2019	Met

Staff Credentials Reviewed: 22**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.