



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/28/2020 **VisitType:** Licensing Study **Arrival:** 2:25 PM **Departure:** 5:00 PM

CCLC-49557

Kids Community Learning Center

2209 Cleveland Highway Dalton, GA 30721 Whitfield County
 (706) 259-8662 brookefloyd198721@yahoo.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245
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 colleen.covey@decals.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/28/2020	Licensing Study	Good Standing	
01/13/2020	Complaint Investigation Follow Up	Good Standing	
01/13/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
B- Behind A Left	B-3 (Pre-K 5)		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
C-Back Left Bldg	Front Room- Infants		0	0	C	7	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 7			Total Capacity @25 sq. ft.: 0							
D-Middle Bldg	Downstairs -2's		0	0	C	11	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 11			Total Capacity @25 sq. ft.: 0							
E-Back Right	#11	Five Year Olds and Six Year Olds and Over	2	15	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 0							
F-Back Right	#12- Upstairs (Pre-K 2)		0	0	C	22	C	NA	NA	Not In Use
F-Back Right	Back-Downstairs(Pre-K 3)		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0							
G	14-BL Bldg-Head Start		0	0	C	30	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0							

Main	A-1 (Mid Left) Infants	Infants	2	5	C	6	C	NA	NA	Floor Play, Feeding
Main	A-2 (Front Left) 3's	Three Year Olds	2	15	C	22	C	NA	NA	Story
Main	A-3 (Back Right) 2's	One Year Olds	2	11	C	11	C	NA	NA	Outside
Main	A5-Middle Right Rm (1's)	Two Year Olds	2	9	C	9	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 182			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

May 28, 2020 An Administrative Review was completed on this date.

June 18, 2020-An Administrative Review was conducted on May 28, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 18, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Brooke Haws, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on June 16, 2020.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Consultant observed attendance records to be complete on this date. Sign in/Sign out requirements were discussed with the Director on this date.

Comment

Records were observed to be complete and well organized for five of five children's files reviewed.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met**

Correction Deadline: 1/13/2020

Corrected on 5/28/2020

.19(1) - Capacities were observed to be met during the virtual visit conducted on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A virtual walk through of the center was conducted on June 18, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A virtual walk through of the playground was conducted on June 18, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed during a virtual walk through on June 18, 2020.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider currently does not dispense/administer medication. (This rule was not evaluated on this date).

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Evaluated****Comment**

591-1-1-.21(3) A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next in person regulatory visit. The consultant discussed emergency drill requirements with the Director.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 25**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/04/2019	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/01/2019	
Staff # 4	Met
Date of Hire: 06/13/2019	
Staff # 5	Met

Date of Hire: 09/09/2019

Staff # 6 Met

Date of Hire: 07/19/2018

Staff # 7 Met

Date of Hire: 01/06/2020

Staff # 8 Met

Date of Hire: 07/19/2018

Staff # 9 Met

Date of Hire: 06/15/2018

Staff # 10 Met

Date of Hire: 06/15/2018

Staff # 11 Met

Date of Hire: 07/19/2018

Staff # 12 Met

Date of Hire: 06/15/2018

Staff # 13 Met

Date of Hire: 06/15/2018

Staff # 14 Met

Date of Hire: 07/19/2018

Staff # 15 Met

Date of Hire: 05/16/2020

Staff # 16 Met

Date of Hire: 06/13/2019

Staff # 17 Met

Date of Hire: 09/26/2018

Staff # 18 Met

Date of Hire: 10/03/2018

Staff # 19 Met

Date of Hire: 08/01/2018

Staff # 20 Met

Date of Hire: 10/24/2019

Staff # 21 Date of Hire: 08/27/2019	Met
Staff # 22 Date of Hire: 08/14/2019	Met
Staff # 23 Date of Hire: 12/05/2019	Met
Staff # 24 Date of Hire: 10/08/2018	Met
Staff # 25 Date of Hire: 01/13/2020	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all 34 staff members employed on this date.

Comment

Director provided two files for employees hired since last visit on January 13, 2020.

591-1-1-.14 First Aid & CPR **Met**

Comment

CPR and First Aid requirements were observed to be met according to current licensing guidelines.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 1/13/2020

Corrected on 5/28/2020

.32(4) - During the virtual visit, children were observed to be grouped according to their proper ages.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.