



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/27/2018 **VisitType:** Monitoring Visit

**Arrival:** 12:30 PM

**Departure:** 3:45 PM

**CCLC-49166**

**Sunrise Kids Learning Center - Lilburn**

335 Arcado Rd. NW Lilburn, GA 30047 Gwinnett County  
 (240) 606-1990 bikeakanam@gmail.com

**Regional Consultant**

Tasha McDonald

Phone: (770) 344-3353

Fax: (678) 891-5601

tasha.mcdonald@decal.ga.gov

**Mailing Address**

P.O. Box 126  
 Grayson, GA 30017

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/27/2018	Monitoring Visit	Good Standing	
09/12/2018	Complaint Closure	Good Standing	
09/12/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L/ Pre-K 2/ AS	PreK	1	20	C	24	C	NA	NA	Nap
Main	B/ BL/ Pre-K-1	PreK	2	18	C	19	C	NA	NA	Nap
Main	C- Middle/ 3 year old	Two Year Olds and Three Year Olds	1	7	C	16	C	NA	NA	Nap
Main	D- BR/Pre-K 3	PreK	2	21	C	19	NC	NA	NA	Nap, Transitioning
Main	E-1R/6wks- 2 years	Infants	2	6	C	24	C	NA	NA	Nap, Diapering, Floor Play
Total Capacity @35 sq. ft.: 102						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 72						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- L/ 4 and up	69	C
Main	B - back/ 3's and 4's	78	C
Main	C- Right/ 6wks- 2yr	7	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on September 12, 2018.

Plan of Improvement: Developed This Date 11/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Bosco Ikeakanam, Program Official

Date

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Tasha McDonald, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(3) requires that equipment and furniture be placed so as to permit the children's freedom of movement and to minimize danger of accident and collision. It was determined, based on consultant observation, that red, blue and yellow chairs were observed stacked in classrooms C-Middle/3-year old classroom and blue chairs in classroom BL/Pre-K-1. The stacked chairs posed as a hazard, as they could fall or be tipped over.

**POI (Plan of Improvement)**

Center staff will re-position the identified equipment and/or furniture and the director will view each classroom to verify appropriate make changes, as needed, and have a system to monitor these items.

**Correction Deadline: 11/27/2018**

**Correction Deadline: 9/12/2018**

**Corrected on 11/27/2018**

.12(4) - The previous citation was observed to be corrected on this date. Consultant observed the equipment and furniture and any other such existing or future items are secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation that a teacher's purse were present on the floor in Room A-1L/Pre-K 2/AS classroom and in classroom BR/Pre-K 3 staff member's purse was sitting on top of the blue children's mailbox located on the back left side of the classroom.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 11/27/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 9/26/2018****Corrected on 11/27/2018**

.26(9) - The previous citation was observed to be corrected on this date. Consultant observed the playground to have adequate mulch around the concrete slab on this date.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Consultant discussed with director to make sure that proper medication documentation and procedures with the provider.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 3 Met  
Date of Hire: 09/27/2018

Staff # 5 Met  
Date of Hire: 08/20/2018

Staff # 7 Met  
Date of Hire: 08/06/2018

Staff # 8 Met  
Date of Hire: 08/06/2018

Staff # 9 Met  
Date of Hire: 08/06/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met  
Date of Hire: 08/06/2018

Staff # 12 Met  
Date of Hire: 10/22/2018

Staff # 13 Met  
Date of Hire: 07/30/2018

Staff # 14 Met  
Date of Hire: 06/05/2018

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met  
Date of Hire: 06/05/2018

Staff # 2 Met  
Date of Hire: 08/11/2011

Staff # 4 Met  
Date of Hire: 03/26/2018

Staff # 6 Met  
Date of Hire: 01/05/2005

Staff # 10 Met  
Date of Hire: 06/05/2018

**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant reviewed one file for staff members hired since the previous visit was conducted on September 12, 2018. Consultant observed one newly hired staff members to have evidence of a satisfactory determination letter on file on this date. All staff with national background checks were observed with a staff member that has a comprehensive background on file.

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Correction Deadline: 9/12/2018**

**Corrected on 11/27/2018**

**.09(1)(g) - The previous citation was observed to be corrected on this date. Consultant observed staff member to have evidence of a national determination letter on file on this date.**

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 12/31/2018**

**Corrected on 11/27/2018**

**.33(6) - The previous citation was observed to be corrected on this date. Consultant observed the center to have complete documentation of all required training on this date.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.