



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/7/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:45 AM **Departure:** 1:45 PM

CCLC-49094

Kids 'R' Kids Hamilton Mill

3690 Ridge Road Buford, GA 30519 Gwinnett County
 (678) 482-5437 darla@kidskidshamiltonmill.com

Mailing Address
 Same

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

Joint with: Kimberly Jenkins

Quality Rated: No

Compliance Zone Designation		
05/07/2019	Complaint Investigation Follow Up	Good Standing
03/14/2019	Licensing Study	Good Standing
08/02/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L/100	6wks-12mth Infants	3	12	C	12	C	NA	NA	Floor Play, Nap, Feeding
Main	B-2L/150	6wks-12mths One Year Olds	2	7	C	19	C	NA	NA	Lunch
Main	C-3L/200	1's One Year Olds and Two Year Olds	4	10	C	20	C	NA	NA	Nap
Main	D-4L/250	2's Three Year Olds and Three Year Olds	3	14	C	19	C	NA	NA	Nap
Main	E-1M/300	2's potty only Three Year Olds	2	15	C	30	C	NA	NA	Story
Main	F-2M/350	3's	0	0	C	26	C	37	C	
Main	G-3M/400	3's	0	0	C	26	C	37	C	
Main	H-4M/450	3+4's	0	0	C	26	C	37	C	
Main	I-5M/500	4's	0	0	C	26	C	37	C	
Main	J-5M/550	4's	0	0	C	26	C	37	C	
Main	K-BR/5+up	afterschool	0	0	C	61	C	85	C	
Main	M-1R/Cafeteria	Three Year Olds and Four Year Olds and Five Year Olds	2	19	C	0	NC	NA	NA	

Total Capacity @35 sq. ft.: 291

Total Capacity @25 sq. ft.: 370

Total # Children this Date: 77

Total Capacity @35 sq. ft.: 291

Total Capacity @25 sq. ft.: 370


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A /Left	20	C
Main	Playground B/Back Left	44	C
Main	Playground C/Middle	46	C
Main	Playground D/Back right	55	C
Main	Splash Pad/Special Use/Right	16	C

Comments

The purpose of this visit was to conduct a complaint investigation and follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Darla Hart, Program Official Date

Kimberly Jenkins, Consultant Date

Stacy Whitten, Consultant Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility**591-1-1-.19 License Capacity(CR)****Technical Assistance****Technical Assistance**

591-1-1-.19(1) - Consultant discussed with provider with to monitor the cafe' to ensure that the licensed capacity of 20 is regularly maintained.

Correction Deadline: 5/7/2019

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/24/2018	
Staff # 2	Met
Date of Hire: 08/13/2018	
Staff # 3	Met
Date of Hire: 06/20/2018	
Staff # 4	Met
Date of Hire: 10/29/2018	
Staff # 5	Met
Date of Hire: 08/29/2018	
Staff # 6	Met

Date of Hire: 10/09/2018

Staff # 7

Met

Date of Hire: 06/19/2018

Staff # 8

Met

Date of Hire: 01/21/2019

Staff # 9

Met

Date of Hire: 06/21/2018

Staff # 10

Met

Date of Hire: 09/11/2018

Staff # 11

Met

Date of Hire: 03/11/2019

Staff # 12

Met

Date of Hire: 10/22/2018

Staff # 13

Met

Date of Hire: 10/09/2018

Staff # 14

Met

Date of Hire: 08/31/2018

Staff # 15

Met

Date of Hire: 10/29/2018

Staff # 16

Met

Date of Hire: 09/04/2018

Staff # 17

Met

Date of Hire: 06/20/2018

Staff # 18

Met

Date of Hire: 10/11/2018

Staff # 19

Met

Date of Hire: 06/21/2018

Staff # 20

Met

Date of Hire: 04/19/2019

Staff # 21

Met

Date of Hire: 04/15/2019

Records Reviewed: 35

Records with Missing/Incomplete Components: 0

Staff # 22 Date of Hire: 08/30/2018	Met
Staff # 23 Date of Hire: 10/12/2018	Met
Staff # 24 Date of Hire: 06/20/2018	Met
Staff # 25 Date of Hire: 07/13/2018	Met
Staff # 26 Date of Hire: 07/30/2018	Met
Staff # 27 Date of Hire: 01/22/2019	Met
Staff # 28 Date of Hire: 10/08/2018	Met
Staff # 29 Date of Hire: 08/26/2018	Met
Staff # 30 Date of Hire: 06/21/2018	Met
Staff # 31 Date of Hire: 07/31/2018	Met
Staff # 32 Date of Hire: 06/21/2018	Met
Staff # 33 Date of Hire: 08/06/2018	Met
Staff # 34 Date of Hire: 10/15/2018	Met
Staff # 35 Date of Hire: 04/25/2019	Met

Staff Credentials Reviewed: 35

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit.