



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/5/2019 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 5:15 PM

CCLC-48996

Primrose School of Grant Park

519 Memorial Drive, SE, #A-14 Atlanta, GA 30312 Fulton County
 (404) 479-7909 mreneau@primrosegrantpark.com

Regional Consultant

Lajuana Williams

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Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
08/05/2019	Licensing Study	Good Standing
02/21/2019	Licensing Study	Good Standing
08/21/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Infant 1	Infants	2	4	C	8	C	NA	NA	Art,Lunch,Nap
Main	B Infant 2	One Year Olds	2	7	C	8	C	NA	NA	Floor Play,Nap
Main	C Toddler 2- 1's	One Year Olds	3	12	C	16	C	NA	NA	Nap
Main	D EP1 2's	Two Year Olds and Three Year Olds	3	12	C	16	C	NA	NA	Nap
Main	E Toddler 1- 1's	One Year Olds and Two Year Olds	3	8	C	16	C	NA	NA	Nap
Main	F 2/5-3 Preschool Pathways	Two Year Olds and Three Year Olds	2	13	C	24	C	NA	NA	Nap
Main	G Preschool 1	Three Year Olds and Four Year Olds	3	12	C	24	C	NA	NA	Nap
Main	H infant 3	Infants and One Year Olds	2	8	C	8	C	NA	NA	Nap,Floor Play,Feeding
Main	I- EP 2	Two Year Olds	2	12	C	20	C	NA	NA	Lunch
Main	J Preschool 2 3's	Two Year Olds	2	12	C	24	C	NA	NA	Lunch
Main	J- Private Pre-K		0	0	C	24	C	NA	NA	Not In Use
Main	K- Explorers 1L		0	0	C	30	C	NA	NA	Not In Use
Main	K Pre-Kindergarten		0	0	C	24	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 242						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 100			Total Capacity @35 sq. ft.: 242			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Preschool/Afterschool	31	C
Main	A Preschool/Afterschool	31	C
Main	B Toddler	18	C
Main	B Toddler	18	C
Main	C Infants	9	C
Main	C Infants	9	C

Comments

Plan of Improvement: Developed This Date 08/05/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Mary Fleming, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 8/5/2019 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 5:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Provider did not currently dispense medicine.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation of drill documentation that a tornado and lock down drill had not been conducted in the last six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 8/10/2019

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Center does not provide routine transportation. A field trip document from August 1, 2019 was observed.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on observation that the unloading of ten children was not accounted for with a mark or symbol upon return to the center after a field trip conducted on August 1, 2019.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 8/6/2019

Technical Assistance

591-1-1-.36(7)(d)1. - Please ensure staff sign in the appropriate area of the checklist indicating a first and second check of the vehicle.

Correction Deadline: 8/6/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 04/25/2018	
Staff # 2	Met
Date of Hire: 08/31/2018	
Staff # 3	Met
Date of Hire: 04/25/2018	
Staff # 4	Met
Date of Hire: 02/12/2018	
Staff # 5	Met
Date of Hire: 06/03/2019	
Staff # 6	Met
Date of Hire: 04/30/2019	
Staff # 7	Met
Date of Hire: 10/22/2018	
Staff # 8	Met
Date of Hire: 01/02/2019	

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 06/18/2019	Met
Staff # 10 Date of Hire: 04/30/2018	Met
Staff # 11 Date of Hire: 10/01/2018	Met
Staff # 12 Date of Hire: 07/22/2019	Met
Staff # 13	Met
Staff # 14 Date of Hire: 02/26/2018	Met
Staff # 15 Date of Hire: 06/11/2018	Met
Staff # 16 Date of Hire: 04/25/2018	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

591-1-1-.09(1)(h) - Please ensure the two staff waiting for out of state results and have satisfactory national results are supervised at all times by staff with satisfactory comprehensive background check letters. Please ensure a verification form is submitted to the Department for one staff.

Correction Deadline: 8/5/2019

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.