



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/21/2019    **VisitType:** Licensing Study    **Arrival:** 9:05 AM    **Departure:** 11:45 AM

**CCLC-48996**

**Primrose School of Grant Park**

519 Memorial Drive, SE, #A-14 Atlanta, GA 30312 Fulton County  
 (404) 479-7909 mreneau@primrosegrantpark.com

**Regional Consultant**

Emma Smith

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**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2019	Licensing Study	Good Standing	
08/21/2018	Monitoring Visit	Good Standing	
05/23/2018	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Infant 1	Infants	1	4	C	8	C	NA	NA	Floor Play,Free Play,Nap
Main	B Infant 2	Infants	2	6	C	8	C	NA	NA	Free Play,Floor Play
Main	C Toddler-1's	One Year Olds	3	9	C	12	C	NA	NA	Free Play,Floor Play
Main	D EP1 2's	Two Year Olds	2	9	C	16	C	NA	NA	Centers,Art,Free Play
Main	E EP2 2's	One Year Olds	2	9	C	16	C	NA	NA	Centers,Art
Main	F Preschool Pathways	Three Year Olds	2	9	C	24	C	NA	NA	Floor Play,Free Play
Main	G Preschool	Three Year Olds	2	12	C	24	C	NA	NA	Centers
Main	H Toddler 1	One Year Olds	2	9	C	12	C	NA	NA	Free Play,Circle Time
Main	I After School		0	0	C	30	C	NA	NA	Not In Use
Main	J Preschool 2 3's	Two Year Olds	1	6	C	24	C	NA	NA	Free Play
Main	K Pre-Kindergarten	Four Year Olds	1	8	C	24	C	NA	NA	Art,Free Play
Total Capacity @35 sq. ft.: 198						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 198			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A Preschool/Afterschool	31	C

Main	B Toddler	18	C
Main	C Infants	9	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Mary Fleming, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained. Please ensure cleaning products are not accessible to children.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair. Please ensure to remove any hazardous items from the playground before children go outside to play.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center had all updated menus that meet USDA guidelines in every classroom.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed and stated correctly in the diapering rooms.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed children wash hands properly in all classrooms.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Observed records showing the fire drills are completed monthly, the last lock down drill was November 27nd, and the tornado drill was on December 13th.

**Correction Deadline: 2/26/2019**

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Staff stated laying the children on backs in the infant rooms.

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**Staff Records**

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**Records Reviewed: 35**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 02/11/2019	
Staff # 2	Met
Date of Hire: 10/22/2018	
Staff # 3	Met
Date of Hire: 08/31/2018	
Staff # 4	Met
Date of Hire: 06/11/2018	
Staff # 5	Met
Date of Hire: 02/11/2019	
Staff # 6	Met
Date of Hire: 10/22/2018	
Staff # 7	Met
Date of Hire: 05/23/2018	
Staff # 8	Met
Date of Hire: 06/11/2018	

Staff # 9 Date of Hire: 10/01/2018	Met
Staff # 10 Date of Hire: 02/11/2019	Met
Staff # 11 Date of Hire: 06/18/2018	Met
Staff # 12 Date of Hire: 12/10/2018	Met
Staff # 13 Date of Hire: 05/23/2018	Met
Staff # 14 Date of Hire: 05/23/2018	Met
Staff # 15 Date of Hire: 05/23/2018	Met
Staff # 16 Date of Hire: 05/23/2018	Met
Staff # 17 Date of Hire: 05/23/2018	Met
Staff # 18 Date of Hire: 02/11/2019	Met
Staff # 19 Date of Hire: 05/23/2018	Met
Staff # 20 Date of Hire: 05/23/2018	Met
Staff # 21 Date of Hire: 05/23/2018	Met
Staff # 22 Date of Hire: 11/02/2018	Met
Staff # 23 Date of Hire: 08/21/2018	Met

**Records Reviewed: 35**

**Records with Missing/Incomplete Components: 0**

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Staff # 24 Date of Hire: 01/02/2019	Met
Staff # 25 Date of Hire: 05/23/2018	Met
Staff # 26 Date of Hire: 01/02/2019	Met
Staff # 27 Date of Hire: 02/26/2018	Met
Staff # 28 Date of Hire: 12/17/2018	Met
Staff # 29 Date of Hire: 04/30/2018	Met
Staff # 30 Date of Hire: 05/23/2018	Met
Staff # 31 Date of Hire: 05/23/2018	Met
Staff # 32 Date of Hire: 10/01/2018	Met
Staff # 33 Date of Hire: 04/25/2018	Met
Staff # 34 Date of Hire: 02/11/2019	Met
Staff # 35 Date of Hire: 02/11/2019	Met

**Staff Credentials Reviewed: 35**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete for all staff and new hires added.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.